



Housing & Community Safety

Housing Benefit/Council Tax Reduction

Certificate of Charges for Childcare

Section A - To be Completed by Applicant

Note to Applicant: Please complete Sections A and C. Section B should be completed by the registered childcare provider.

Name _____ Reference Number _____

Address _____

Postcode _____

Do you or your partner pay for childcare to a registered childminder, nursery or to an after-school club? Yes No

If yes, please give below the name and address of the childcare provider:

Name _____ Address _____

Please give the number of hours worked per week You Partner

Do you or your partner change the hours of childcare outwith school term time? Yes No

Section B - To be Completed by Childcare Provider

Note to Childcare Provider: The Council regrets the necessity of having to trouble you for information but asks that you kindly co-operate by completing this part of the certificate and returning it to the applicant.

Provider's Name _____ Registration Number _____

Provider's Address _____ Please tick: Childminder

Nursery

School Club

Applicant's children for whom you provide care

Please confirm the weekly charge for each child - an amount which is net of any placement funding (for example early learning and childcare entitlements).

Name(s)	Date(s) of Birth	Weekly Charge Per Child	From	To
_____	_____	£ _____	_____	_____
_____	_____	£ _____	_____	_____
_____	_____	£ _____	_____	_____

Provider's Signature _____ Date _____

Section C - overleaf

Section C - Declaration to be Completed by Applicant

Please Note: Any changes in your childcare arrangements or household circumstances must be reported immediately in writing by you to the Benefits Team at Housing & Community Safety, Perth & Kinross Council, Pullar House, 35 Kinnoull Street, PERTH, PH1 5GD.

I declare that the information given on this certificate is true and correct to the best of my knowledge.

Applicant's Signature _____ Date _____

How We Use Your Personal Information

The information provided by you will be used by Perth & Kinross Council to protect the public funds it administers and to this end may use the information you have provided on this form for the prevention and detection of fraud. The information may be shared with other bodies responsible for auditing or administering public funds for these purposes.

The Council may check information provided by you, or information about you provided by a third party, with other information held by us. We may also get information from certain third parties or share your information with them in order to verify its accuracy, prevent or detect crime, protect public funds or where required by law.

For further information, please look at our website www.pkc.gov.uk/dataprotection or email dataprotection@pkc.gov.uk or telephone 01738 477933.

If you or someone you know would like a copy of this document in another language or format, (on occasion only a summary of the document will be provided in translation), this can be arranged by contacting Customer Service Centre on 01738 475000.

إن احتجت أنت أو أي شخص تعرفه نسخة من هذه الوثيقة بلغة أخرى أو تصميم آخر فيمكن الحصول عليها (أو على نسخة معدلة لمخصص هذه الوثيقة مترجمة بلغة أخرى) بالاتصال ب: الاسم: Customer Service Centre رقم هاتف للاتصال المباشر: 01738 475000

اگر آپ کو یا آپ کے کسی جاننے والے کو اس دستاویز کی نقل دوسری زبان یا فارمیٹ (بعض دفعہ اس دستاویز کے خلاصہ کا ترجمہ فراہم کیا جائے گا) میں درکار ہے

تو اس کا بندوبست سروس ڈیویژن میں Customer Service Centre سے فون نمبر 01738 475000 پر رابطہ کر کے کیا جاسکتا ہے۔

如果你或你的朋友希望得到這文件的其他語言版本或形式 (某些時候，這些文件只會是概要式的翻譯)，請聯絡

Customer Service Centre 01738 475000

來替你安排。

Jeżeli chciałbyś lub ktoś chciałby uzyskać kopię owego dokumentu w innym języku niż język angielski lub w innym formacie (istnieje możliwość uzyskania streszczenia owego dokumentu w innym języku niż język angielski), Proszę kontaktować się z Customer Service Centre 01738 475000

P ejete-li si Vy, anebo n kdo, koho znáte, kopii této listiny v jiném jazyce anebo jiném formátu (v n kterých p ípadech bude p eložén pouze stru ný obsah listiny) Kontaktujte prosím Customer Service Centre 01738 475000 na vy ízení této požadavky.

Если вам или кому либо кого вы знаете необходима копия этого документа на другом языке или в другом формате, вы можете запросить сокращенную копию документа обратившись Customer Service Centre 01738 475000

Ma tha thu fhèin neo duine a dh'aithnicheas tu ag iarraidh leth-bhreacden pháipear seo ann an cànan eile neo ann an cruth eile, (aig amannan cha bhith ach gearr-chunntas a-mhàin ri fhaighinn air eadar-theangachadh) faodar seo fhaighinn le bhith a' cur fios gu: Customer Service Centre 01738 475000

You can also send us a text message on 07824 498145.

All Council Services can offer a telephone translation facility.

www.pkc.gov.uk

(PKC Design Team - 2017232)