

## PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of Meeting of the Perth and Kinross Integration Joint Board (IJB) held in the Council Chamber, Ground Floor, Council Building, 2 High Street, Perth on Friday 18 August 2017 at 10.30am.

**Present:**

**Voting Members**

Councillor C Reid, Perth and Kinross Council (Chair)  
Councillor C Ahern, Perth and Kinross Council  
Councillor C Stewart, Perth and Kinross Council (substituting for Councillor X McDade)  
Councillor E Drysdale, Perth and Kinross Council  
L Dunion, Tayside NHS Board (Vice-Chair)  
J Golden, Tayside NHS Board  
S Tunstall-James, Tayside NHS Board

**Professional Advisers**

J Pepper, Chief Social Work Officer, Perth and Kinross Council  
R Packham, Chief Officer  
J Smith, Chief Finance Officer  
J Foulis, NHS Tayside

**Additional Members**

Dr D Walker, NHS Tayside  
Dr A Noble, External Advisor to Board

**Stakeholder Members**

F Fraser, Staff Representative, Perth and Kinross Council  
A Drummond, Staff Representative, NHS Tayside  
H MacKinnon, PKAVS (Third Sector Interface)  
B Campbell, Carer Public Partner  
M Mitchell, Service User Public Partner

**In Attendance:**

B Malone, Chief Executive, Perth and Kinross Council;  
C Hendry, J Pepper, A Ryman, G Taylor and D Williams (all Perth and Kinross Council); V Aitken, E Devine, D Fraser and Dr H Dougall (all Perth and Kinross Health and Social Care Partnership); L Lennie (Substitute Service User Public Partner).

**Apologies:**

Councillor X McDade  
S Hay, Tayside NHS Board  
F Fraser, Staff Representative, Perth and Kinross Council  
Dr N McLeod, Independent Contractor  
Dr N Prentice, NHS Tayside

Councillor C Reid, Chair.

**1. WELCOME AND APOLOGIES**

Councillor Reid welcomed all those present to the meeting and apologies were noted as above.

**2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

**3. MINUTE OF PREVIOUS MEETING**

The minute of meeting of the Perth and Kinross Integration Joint Board of 30 June 2017 was submitted and approved as a correct record.

**4. ACTION POINT UPDATE**

There was submitted and noted the action point update for the Perth and Kinross Integration Joint Board as at 18 August 2017 (G/17/120).

**5. MATTERS ARISING**

There were no matters arising from the previous minute.

**6. FINANCE AND GOVERNANCE**

**6.1 IJB MEMBERSHIP UPDATE – PUBLIC PARTNERS**

There was submitted a report by the Chief Officer (G/17/121) (1) providing an update on the membership of the Integration Joint Board following elections for Service User Public Partners (main and substitute representatives) in July 2017; and (2) noting progress in relation to the involvement of Public Partners in the Board.

**Resolved:**

- (i) The progress made in service user and carers involvement in Integration Joint Board business be noted.
- (ii) The appointment, for an initial period of 1 year, of Maureen Mitchell as the main Service User Public Partner and Linda Lennie as the named alternative Public Partner. be agreed.

**6.2 FINANCIAL UPDATE AS AT 30 JUNE 2017**

There was submitted a report by the Chief Finance Officer (G/17/122) providing a forecast financial position for the Perth and Kinross Integration Joint Board for the year ending 31 March 2018 based on actual income and expenditure for the first quarter of the 2017/18 financial year.

J Pepper agreed to circulate a list of organisations supported by the Perth and Kinross Alcohol and Drugs Partnership following the meeting, for information to members of the Integration Joint Board.

**Resolved:**

- (i) The net year end forecast overspend for the Integration Joint Board of £1.307m be noted.
- (ii) The need to bring forward proposals during 17/18 for Medicine for the Elderly and Community Hospitals to support sustainable future services be noted.
- (iii) The 2017/18 budget to be devolved to the Integration Joint Board for Perth and Kinross Alcohol and Drugs Partnership be approved.
- (iv) The performance information provided on the financial impact of delayed discharge for the first quarter of the 2017/18 financial year be noted.

### **6.3 COMPLAINTS HANDLING PROCEDURES**

There was submitted a report by the Chief Officer (G/17/123) (1) providing the Integration Joint Board members with an update on the implementation of the NHS, Social Work and Integration Joint Board Complaints Handling Procedures which complies with the Scottish Public Services Ombudsman guidance; and (2) asking the Board to approve the implementation of the new Complaints Handling Procedures for the Perth and Kinross Health and Social Care Partnership.

**Resolved:**

- (i) The proposed approach towards the implementation of new complaints handling procedures for the Perth and Kinross Health and Social Care Partnership which includes the Integration Joint Board, NHS and the Social Work Service Complaints, be approved.
- (ii) The Chief Finance Officer be instructed to ensure that regular three monthly Complaints Performance Reports are submitted to the Audit and Performance Committee.
- (iii) The work undertaken to ensure that all necessary actions are in place to implement the Perth and Kinross Health and Social Care Partnership, NHS, Social Work and the Integration Joint Board Complaints Handling Procedures be noted.
- (iv) It be noted that all necessary actions were undertaken, and the Complaints Handling Procedure compliance statement and self-assessment forms have now been verified and approval granted as compliant by Scottish Public Services on 2 August 2017.

### **7. DEVELOPING STRATEGIC OBJECTIVES**

J GOLDEN AND B MALONE LEFT THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM.

#### **7.1 ANNUAL PERFORMANCE REPORT 2016/17**

There was submitted a report by the Chief Officer (G/17/124) (1) presenting the first Annual Performance Report for the Perth and Kinross Health and Social Care Partnership; and (2) setting out performance against the national health and wellbeing outcomes as well as progress towards the achievement of the Partnership's ambitions outlined within the Strategic Commissioning Plan 2016-2019.

**Resolved:**

- (i) The Annual Performance Report for the Perth and Kinross Health and Social Care Partnership for 2016/17 as detailed in Appendix 1 and 2 to Report G/17/124, be approved.
- (ii) The progress towards the achievement of the aims outlined within the Strategic Commissioning Plan 2016-2019, be noted.
- (iii) The Annual Performance Report will be promoted and communicated through partnership websites, social media and Locality Steering Groups, be noted.

B CAMPBELL LEFT THE MEETING AT THIS POINT AND M SUMMERS TOOK HER PLACE.

**7.2 UPDATE REPORT ON PARTICIPATION, ENGAGEMENT AND COMMUNICATIONS STRATEGIES**

There was submitted a report by the Chief Officer (G/17/125) (1) providing an update on progress in relation to the Perth and Kinross Health and Social Care Partnership's communications and engagement activity following the Integration Joint Board's approval of the Participation and Engagement and Communications Strategies; and (2) seeking the agreement of the Board with regard to proposals for the Partnership's visual identity.

In response to a request from Councillor Ahern, H Mackinnon agreed to provide a list of charities and social enterprises involved in engagement with the Partnership.

**Resolved:**

- (i) The progress on communications and engagement activity by the Perth and Kinross Health and Social Care Partnership be noted.
- (ii) The visual identity for the Perth and Kinross Health and Social Care Partnership be approved and the development of a strapline be considered.

**8. REDESIGNING CARE**

**8.1 PSYCHIATRY OF OLD AGE, OLDER PEOPLE COMMUNITY MENTAL HEALTH**

There was submitted a report by the Head of Health (G/17/126) outlining the proposals to improve Psychiatry of Old Age Provision for Older People Living with Mental Health needs setting out options to transform the provision of mental health services for older people .

**Resolved:**

- (i) The recommended option 3 which will allow the shift of resources from a traditional bed base model in South Perthshire in order to provide more care in a homely setting for older people living with mental health needs, be approved.
- (ii) The internal and external consultation and engagement activity undertaken with existing service users and carers, wider community, staff and groups, be noted.

- (iii) The key milestones for implementation in terms of the business case, be approved.

**9. UPDATE PAPERS FOR INFORMATION**

The following items were submitted and noted for information:

**9.1 JOINT INSPECTION OF SERVICES FOR CHILDREN AND YOUNG PEOPLE – SELF-EVALUATION**

It was noted that this document would be circulated early in week commencing 21 August 2017.

A RYMAN LEFT THE MEETING AT THIS POINT.

**9.2 MENTAL HEALTH SERVICE REDESIGN TRANSFORMATION PROGRAMME – CONSULTATION UPDATE**

Report by the Chief Officer (G/17/128)

J PEPPER AND E DEVINE LEFT THE MEETING AT THIS POINT.

**10. FUTURE MEETING DATES**

Tuesday 26 September 2017 at 3.00pm (Special meeting to approve the audited Annual Accounts 2016/17)  
Friday 13 October 2017 at 10.30am  
Friday 15 December 2017 at 10.30am

All meetings to take place at the Perth and Kinross Council Offices, 2 High Street, Perth. Board meetings to begin at 10.30am with development sessions beginning at 9.00am as required.