



Kinross-shire, Almond and Earn Action Partnership

23 January 2017, 6.30pm

Bridge of Earn Institute

Present:

- Willie Young, Head of Environment and Consumer Services, Perth & Kinross Council (Chair)
- Councillor Callum Purves
- Tracey Ramsay, Community Capacity Builder, Perth & Kinross Council
- Councillor David Illingworth
- Pauline Watson, Community Representative
- Kenny Simpson, Community Representative
- Keith McNamara, Perth & Kinross Council
- Christopher Holgate, Perth & Kinross Council (Minutes)
- Councillor Henry Anderson
- Inspector Kevin Chase, Area Commander, Police Scotland (Lead Officer)
- Councillor Kathleen Baird
- Linda Christie- What Works Scotland/ University of Glasgow (Observer).

Apologies

- May Smith
- Katharine Shepherd
- Alison Fairlie

Agenda Item	Note	Action By
1	<p><u>Welcome and Introductions</u> WY welcomed the group.</p>	
2	<p><u>Minutes and Matters Arising</u></p> <p>The minute was agreed as an accurate record.</p> <p>Comments on the minute include:</p> <p>KM brought up that the success of lasts years PB should be used to promote this current round.</p> <p>KM brought up that we are currently looking at reimbursement forms for travel costs community reps should be made available shortly and members wishing to make claims should take a note of the mileage. The costs will come out of the core grant.</p> <p>Action: make arrangements for these claim forms to be distributed.</p> <p>KM brought up that some of the Action Partnerships core fund could be put into the reserves and used in 2018/19 if the Strategic Policy and Resources Committee of the Council agrees to allow Action Partnerships to do this.</p>	<p>KM/ Community Reps</p>

	<p>Action: send the short video on Action Partnerships to members.</p> <p>Action: send reminders for Linda Browns focus group on Action Partnerships.</p> <p>TR informed the group there has been a delay on the Place Standard Work due to a staff absents.</p> <p>HA notes that Community Councils need to have feedback on this delay.</p> <p>Action: send Community Councils information about the delay</p> <p>It was mentioned that the Development Plan for Perth and Kinross was out and people are encourage to review the plans. The Story Map site is a useful resource for people to learn more about future development plans.</p> <p>HA wrote there was some confusion caused about ward boundaries, especially in Madderty which was moved from Strathearn into Almond and Earn.</p> <p>CH informed the group that Skype for Business could mean future meetings council have a phone in option. The technology will be tested next week.</p> <p>Action: feedback to the group if feasible</p> <p>20th of February was the date suggested to be the date of the next Meeting</p>	<p>CH</p> <p>CH</p> <p>TR</p> <p>CH</p>
3	<p><u>Participatory Budgeting</u></p> <p>TR shared the Almond and Earn Posters for the 17th of March in Abernethy. The Kinross-shire event will be at the Better Place to Live Fair in Loch Leven</p> <p>KC informed the Group he was looking for Police volunteers to help out at the PB event in Abernethy.</p> <p>TR brought up concern that there are few applications at this stage and the deadline could be extended to allow more groups to apply.</p> <p>CP brought up that we need to have minutes of screening decision so groups are assured the process is transparent. It is important that groups on the panel remove themselves from the decisions if they are connected to the group involved.</p> <p>With the extension of the deadline it would be useful for the applications to be sent out in batch to the selection panel before the extension deadline to allow members to review the applications.</p>	

	<p>Monday 12th February was the date suggested for the extended deadline.</p> <p>Action: circulate the new deadline.</p> <p>TR may only be available for one of the meeting, another member of staff could support Almond and Earn if the meeting is at the same time.</p> <p>This time all Councillors and Community Reps would be on the panel for their ward area.</p> <p>Action: set up appointments.</p>	<p>all</p> <p>TR</p>
4	<p><u>Funding Sub-Group Update</u></p> <p>TR went over then over the meeting of the funding sub-group distributed a draft funding action plan.</p> <p>A key issue identified is some groups need a significant amounts of money for certain projects.</p> <p>The timescale ending in March should be moved back if we are able to transfer the money over to 2017/18. There may be confusion if we try and run 2 funds at the same time. We could use the PB events to promote these grants.</p> <p>It was noted groups would need support in order to apply.</p> <p>CP noted that Perth and Kinross Council funding will be directed towards the priorities identified in the Community Plan/ LOIP at a Perth and Kinross wide level.</p> <p>TR noted that the Group should try and set their meetings at every third Tuesday in the month. With a break in July and August. It would be possible to cancel meetings if the Agenda was light.</p>	<p>TR DM</p>
5	<p><u>Community Rep Nominations</u></p> <p>There has been interest in the community rep posts however only 2 reps have put their names forward in Kinross-shire, there were others interested in Almond and Earn who have yet to put forward an application.</p> <p>Action Leave deadline as advertised, if there is still places use the PB event to promote the community rep posts.</p> <p>Action: TR to amend nomination forms</p>	<p>TR</p>

	<p>HA brought up that some Community Councils were confused about who will be carrying out Place Standard. Someone was left with the impression the Council would be commissioning someone to carry out the survey rather than the community taking on the survey with support.</p> <p>Action: to clarify expectations around Place Standard</p>	<p>TR</p>
8	<p>A.O.C.B KC brought up the local policing plan is out for consultation. Action KC to circulate link.</p> <p>PW will put it on Kinross.cc</p> <p>KM noted that PKAVS in their third sector interface role wanted to become more involved in Action Partnership. The Group expressed interest in this.</p> <p>KM noted that his team is working on some generic rules for Action Partnerships to help guide the management.</p> <p>The Group agreed these could be useful.</p>	<p>KC</p>
9	<p>Next Meeting: 2 meetings for PB shortlisting.</p> <p>Almond and Earn: Bridge of Earn Institute</p> <p>Kinross-shire: Loch Leven Community Campus.</p> <p>Times to be confirmed.</p>	