



NOTICE TO VERIFIER REGARDING START OF WORK

Building (Procedure) (Scotland) Regulations 2004

Notice under regulation 59(1)(a) of the commencement of work for which a building warrant has been granted

Please complete in BLOCK LETTERS

NOTE: Alternatively you can submit this form on-line through the **eBuilding Standards portal**

It is a requirement of your Construction Compliance & Notification Plan (CCNP), as well as the Procedure Regulations that you complete and return this form to Building Standards. The form should be submitted before starting work but if not, must be submitted within 7 days of commencement.

If you don't submit the form and if you don't notify us in line with your (CCNP), it is unlikely you will benefit from any visits from Building Standards. You should also be aware that this may also impact on whether or not your Completion Certificate is accepted at the end of the project.

Please remember we are here to help you and ensure the work is satisfactory.

Building Warrant details					
Building Warrant reference number					
Site / property address					
		Post Code			
Contract details					
Name of main contractor					
Contractors address					
		Post code			
Contractors Phone no.		Date of commencement			
The duly authorised agent for the building warrant application (if any) will continue to act on my / our* behalf for the period of construction (see note 2)			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">YES</td> <td style="width: 50%; text-align: center;">No</td> </tr> </table>	YES	No
YES	No				

What is / was the actual date of commencement?		What is anticipated length of the contract?	
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Is this development to be DIY or self build with friends? (*Delete as appropriate)	YES / NO*
Are you employing a professional agent to supervise the work on your behalf? (*Delete as appropriate)	YES / NO*

If you are employing a main contractor please provide the details	Name	
	Address	

Road Construction Consents Does the development involve a new road that will be adopted by the council? (Delete as appropriate)	YES / NO
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Signature	Dated
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Please send this application to:- Building Standards Perth & Kinross Council Pullar House 35 Kinnoull Street PERTH PH1 5GD	Please do not hesitate in contacting us if you have any questions on submitting your application. Telephone: 01738 475300 E-mail: Buildingstandards@pkc.gov.uk
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<p>How We Use Your Personal Information</p> <p>The information provided by you will be used by Perth & Kinross Council to allow us to show compliance with your CCNP. The information will not be disclosed to third parties. The Council may check information provided by you, or information about you provided by a third party, with other information from certain third parties or share your information with them in order to verify its accuracy, prevent or detect crime, protect public funds or where required by law. <i>For further information, please look at our website www.pkc.gov.uk/dataprotection or email dataprotection@pkc.gov.uk or telephone 01738 477933.</i></p>

If you or someone you know would like a copy of this document in another language or format, (on occasion, only a summary of the document will be provided in translation), this can be arranged by contacting the Customer Service Centre on 01738 475000.	You can also send us a text message on 07824 498145.
	All Council Services can offer a telephone translation facility.