



Perth City Action Partnership
Monday 11th June 2018, 18:00 – 20:00
North Inch Community Campus
Draft Minute

Present:

- Sam Finlayson, Community Rep (SF) (Chair)
- Lorna Cameron, Head of Strategic Commissioning and Organisational Development (Lead) (LC)
- Alison Fisher, Community Rep (AF)
- Cameron McCrossan, Community Rep (CM)
- Susan Scott, Third Sector Representative (PUSH) (SS)
- Councillor Chris Ahern (CA)
- Councillor Harry Coates (HC)
- Councillor Audrey Coates (AC)
- Councillor Eric Drysdale (ED)
- Councillor Andrew Parrott (AP)
- Councillor Peter Barratt (PB)
- James Gardner, Communities Team, PKC (JG)
- Margaret McIntosh, Communities Team, PKC (MM)

Apologies:

- Councillor Willie Wilson
- David Stokoe, Service Manager – Communities, PKC
- Heather Shields, PKAVS
- Councillor Sheila McCole
- Pauline Leitch, Community Representative
- Cameron McCrossan, Community Representative
- Chris Lamont, NHS
- Cllr Willie Wilson
- Cllr John Rebbeck

Item	Note	Action
1	<u>Welcome and Introductions</u> SF welcomed all to the meeting.	
2	<u>Minutes and Matters Arising</u> The minute of the previous meeting was agreed as an accurate record. <u>Matters Arising</u> City Centre Mapping of Resources Action SS agreed to look at YourCommunityPerthandKinross to see the range of service mapped to date by each area	SS

3	<p><u>Update on Local Action Plan</u></p> <p>Young People</p> <ul style="list-style-type: none"> • Agreed that Mini Public would take place in October. JG to explore with WWS / Youth Voice • JG gave an update on Youth Voice launch date • Agreed that Young People sub group will be facilitated by staff with YP having control. • Secondary Schools Forum – Perth Grammar School and St John’s Academy have already made links. AC to link with other Perth schools and Fairfield to see if forums might be possible there. <p>Families</p> <ul style="list-style-type: none"> • SF suggested looking at YourCommunityPerthandKinross to see the extent of the information there on support for families. MM reminded the group that schools also have a range of information available on groups and support • SS to identify gaps in City Centre. • Agreed to create a “What’s On” guide for the City Centre similar to what is available for North Perth/south Perth. JG to send copies of these to SS. Information to be collated by September. • Childcare Information – look at Childcare Strategy leaflet • Discussion around holding a “pop up” in the City Centre. PB suggested that the Partnership could tap into other resources e.g. Scott St café for Young People on Fridays, Community Garden, Pomarium portacabin. • AP asked about the City Centre Partnership. JG gave an update on current work. • Agreed to carry out mapping exercise first and signpost people to existing resources. <p>Language and Digital Skills</p> <p>MM/ JG to ask Renata Fraser for a report from the Literacies Partnership.</p> <p>Employment Opportunities</p> <ul style="list-style-type: none"> • LC gave an update on the Employability Hub. LC meeting with key contacts next week. LC will give an update on work being carried out by the Fairness Commission at the September meeting. <p>Analysis is currently being carried out by the Council’s Stronger Communities Team into data from Participatory Budgeting which will help to identify emerging themes.</p> <p>LC said that housing and community care services had used a model for engaging with residents and sharing it across networks. This has been very effective.</p> <p>SF shared information regarding age demographics with low internet access. LC to follow this up. It was agreed to discuss the Action Plan further at the September meeting.</p>	<p>JG</p> <p>AC</p> <p>SS</p> <p>JG</p> <p>MM/JG</p> <p>LC</p> <p>LC</p>
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4	<p><u>Options for future Joint Action Partnership Meetings with Local Groups</u></p> <p>SF shared some ideas for a pilot. JG and AF to arrange for the Community Garden group to attend the meeting on 1st August at Glenearn CC.</p>	JG/AF
5	<p><u>Draft Governance for the Action Partnership</u></p> <p>LC introduced a draft governance document for discussion. SF proposed to increase the number of community representatives and including representatives from community councils.</p> <p>AP suggested that the group all submit comments on the draft report with a view to having a final draft for the September meeting. SF suggested that any sub groups of the Action Partnership could have their decisions approved at full Action Partnership meetings and that there could be a process for those who wished to step up to the Action Partnership from sub groups. ED raised the issue that some members of the community have English as their second language and also suggested moving the meetings round the area. The Methodist Church and Riverside Church were suggested as possible venues. It was agreed that a networking event would be a good starting point to create sub groups, and that one representative could attend the full meeting to feed back. JG and community representatives to draw up a list of possible sub groups for the next meeting. Suggestions were</p> <ul style="list-style-type: none"> • Children • Families • Mental Health & Wellbeing <p>There was further discussion on how to involve the wider community including going out into the community and speaking to groups.</p> <p>AP shared information with the Group on the Community Investment Fund</p>	JG
6	<p><u>Social Media/Online Voting</u></p> <p>SF is waiting on a response from the PKC Communications Team regarding training. In the meantime, SF to share the pages created with AP members for feedback. CA suggested that it might be possible to access training which is being organised for Community Councils. JG to enquire and report back. LC said Social Media had been discussed at the recent Action Partnership Chairs / Leads meeting and there could be potential for volunteers from Perth College to assist with this. LC to meet with a representative from Perth College.</p>	JG LC
7	<p><u>AOCB Funding</u></p> <p>JG informed that it has been announced that the 2018 Community Choices will be open to community organisations and community council who would be interested in running Participatory Budgeting events.</p>	

	Further information will follow.	
7	<u>Date of Next Meeting</u> The next meeting will be held on 9 th July in the Central Music Room Gf118 at North Inch Community Campus 6pm – 8pm.	