



Draft Minute of Meeting

Present:

- Keith McNamara, PKC (Chair) (KM)
- Mairi Speedie, Community Learning Assistant, PKC (MS)
- Councillor Grant Laing (Cllr L)
- Councillor Anne Jarvis (Cllr AJ)
- Lee Haxton, Community Planning & Policy Team Leader (LH)
- Fiona Johnstone, PKAVS Community Engagement (FJ)

In attendance:

- Stuart Paton, Dunkeld & Birnam Community Council (SP)
- Frank Stevenson, Luncarty, Redgorton & Moneydie Community Council (FS)
- Bob Tollwood, West Stormont Working Group (BT)
- Elspeth Coutts, West Stormont Working Group (EC)
- Alison Vance, Community Representative (AV)
- Julie Juggins, Community Representative (JJ)
- Rhona Pollok, Community Representative, Bankfoot Community Council (RP)

Apologies:

- Councillor Ian James (Cllr IJ)
- Heather Brand, Community Representative (HB)

Agenda Item	Note	Action By
1	<p>Welcome, Introductions and Apologies</p> <p>KM welcomed all to the meeting and introductions were made. This is the first meeting of the newly formed Strathtay Action Partnership, following the separation of the former Highland and Strathtay Action Partnership into 2 groups.</p>	
2	<p>Matters Arising from Minutes from previous meeting</p> <p>Community Transport</p> <p>Deadline was last week for funding applications for community transport schemes.</p>	

	<p>Participatory Budget (PB) Events PKC are currently not pursuing PB , although lessons to be learned from the last two rounds will be used, for any future PB activities.</p> <p>Community Choices (Scottish Government funding for PB) Will revisit next year if it comes along again. This year, Local Councils were not permitted to apply for this funding. Applications permitted from only Community Councils and community groups.</p> <p>SharePoint Online Data Protection requirements hindering access but still available. Papers are also available if anyone would prefer.</p>	
3	<p>Update on the creation of Strathtay Action Partnership</p> <p>KM presented to group why Action Partnerships have been formed and their purpose. Clarity was given to distinguish Action Partnerships from Community Councils. Representatives (whether a community council representative, or a community representative) work together by sharing knowledge and using resources, to tackle the biggest needs / inequalities within the ward. The previous Highland & Strathtay Action Partnership agreed to seek community representation at the Partnership from each of the Community Council geographical areas – by asking Community Councils for suggested attendees. It was agreed to follow the same arrangement for the new Strathtay Action Partnership.</p> <p>Discussion on reaching minority groups and having a variety of representation. Areas intelligence can be communicated from knowledge of Community Council members or community representatives as well as professionals working within the area.</p> <p>FJ highlighted the benefits of the Highland and Strathmore Health & Wellbeing Group and indicates there is currently nothing similar happening within Strathtay and feels there is a gap and Strathtay could benefit from a similar working group.</p> <p>Discussion around the Local Action Plan. LH advises statistical data is available online relating to income, poverty, employment, health etc. Stories of Place is an online platform holding statistical information relating to the area is also available online. MS to ask for information on stories of Place to be forwarded to the group by Lesley Taylor.</p>	MS / LT
4	<p>Action Plan Membership – KM will fulfil role of Chair until community representative can take over, then KM will become the Lead Officer.</p>	
5	<p>Community Investment Fund Promotion/information will be forwarded out again to the Action Partnerships, Community Councils, Community Groups etc. Action Partnership members are asked to share information with their groups</p>	MS

	<p>of contacts. Community Councils will be asked to put out posters in their wards.</p> <p>Discussion over set up of panel and criteria – groups can apply for up to £50k. Concerns that smaller communities will be at a disadvantage, however it was noted that as the selection of bids is via a panel, this is not a voting process in terms of numbers of people attending.</p> <p>Discussion on how funds will be dispersed e.g. will groups receive what they asked for? This would have to be decided by the Panel. It may be that, if funding is under pressure, a group may be asked if they would accept a smaller amount.</p> <p>MS and Cat Gordon will be holding four CIF drop-in sessions (2 in Strathtay) for groups to come along with ideas, ask questions or for support to complete the application forms. Dates will be forwarded shortly.</p>	<p>ALL</p> <p>MS/CG</p>
6	<p>Core Funding</p> <p>KM advised Action Partnership of split of funds between Highland and Strathtay. This will be discussed further at future meeting as to how this funding should be spent. There is approximately £22,000 available for the Strathtay Action Partnership.</p>	ALL
7	<p>Agenda Planning</p> <p>Looking at priorities for Strathtay core funding at next meeting. Agreed to reconvene in early December to discuss CIF.</p> <p>LH is looking at more effective and user friendly ways of promoting the Action Partnerships. If anyone would like more information on Action Partnerships they can contact MS on MSpeedie@pkc.gov.uk, 01738 459707.</p>	LH
8	<p>AOCB</p> <p>CG/MS looking to support Community Councils to take part in training on community research to refresh local needs and learn about PB processes so Community Councils have the knowledge and confidence to apply for Scottish Government Community Choices funding next round (2019).</p>	MS/CG
9	<p>Date of next meeting</p> <p>First week of December – to be confirmed.</p>	