





Community Investment Fund 2019/20

Guidance for Applications for the Community Investment Fund Round 2

1 What is Community Investment Fund?

The Community Investment Fund provides an exciting opportunity for people to work together to create a confident, ambitious and fairer Perth and Kinross, for all who live and work here.

A total of £1.2 million has been split over a period of 2 years and divided between the 12 Perth and Kinross Ward Areas to support projects that improve individual and community equality* and quality of life.

If you are interested in applying for the money, we encourage you to read more about the **Local Action Partnership**  and the priorities they are working on, as set out in the **Locality Action Plan** . Your application should demonstrate how your proposal will contribute towards these priorities.

** **NB** Improving equality means supporting individuals and communities to improve their lives around key priorities such as: income/employability; physical and mental health; education and training; and access to key services.*

2 How much can I apply for?

You can apply for any amount of funding between £3,000 and £50,000.

3 How long is the investment for?

The project must be complete within 6 months of receiving the funding.



4 Who can apply?

In order to apply for funding, you must:

- 1 *demonstrate how your project improves equalities and quality of life in your community;*
- 2 *be a not-for-profit, community group, social enterprise or charity. Businesses and individuals are not eligible to apply;*
- 3 *be seeking funding for a project which benefits members of your community in a Council Ward in Perth and Kinross only;*
- 4 *not be applying for a project for which you have already received funding from the Community Investment Fund;*
- 5 *not already be in receipt of monies from the Council for the service or project included in your new proposal, unless the proposal clearly demonstrates that it will significantly improve the service, or make it sustainable; and*
- 6 *have a bank account that has two signatories who are not related nor live at the same address.*

If you require additional support to complete an application please contact us at **CommunityPlanningPartnership@pkc.gov.uk** or **01738 477834**. Locality-based staff are able to offer one-to-one discussions (contact details available in Section 7 of this guidance).



5 How will the decision about funding your project be made?

Funding applications will be assessed against the impact on the priorities identified in the Local Action Plan for your area.



Other key considerations in the decision-making process include:

- *the need for your project;*
- *demonstrable support from the community for your project;*
- *lasting benefits from your project, beyond the period of funding;*
- *the impact on your project if funding is not provided through CIF;*
- *the level of involvement from other organisations;*
- *how your project will build skills and confidence in the community;*
- *how you will measure the impact of your project.*



6 What will the Community Investment Fund cover?

Yes	No
<ul style="list-style-type: none"> • <i>Community management of a local facility.</i> • <i>Improvements to a community asset.</i> • <i>Developing an outdoor space for community use.</i> • <i>Purchasing equipment or materials that will benefit the local community.</i> • <i>Community events or a programme of activities.</i> • <i>Sessional staff to support community based activities.</i> • <i>Training for community members if it can be shown to benefit the wider community.</i> • <i>Promotion and publicity for community activities, programmes or development activities.</i> • <i>New or innovative services, designed to tackle inequalities.</i> 	<ul style="list-style-type: none"> • <i>A project which has already been funded by the Community Investment Fund.</i> • <i>Costs which are part of an organisations core business (eg maintenance, core salary costs, promoting services which you already deliver).</i> • <i>Professional fees such as lawyers, architects, accountants or consultants.</i> • <i>Activities which collect funds for redistribution to other charities or individuals.</i> • <i>Promotion of a religious or political cause.</i> • <i>Research projects.</i> • <i>Projects that take place on private land, and are not accessible to the community.</i> • <i>Flights, or travel outside Scotland.</i> • <i>Activities which have already taken place.</i>



7 How do I apply?

The Application Form can be found at www.pkc.gov.uk/cif . If you need further support to complete the form, you can contact your local Community Learning & Development Worker, as per details below.

Ward	Contact
1 Carse of Gowrie 2 Strathmore 3 Blairgowrie & Glens	John Corrigan Email JCorrigan@pkc.gov.uk • Tel 01250 871351
4 Highland	Cat Gordon Email CatherineGordon@pkc.gov.uk • Tel 01738 459694
5 Strathtay	Mairi Speedie Email MSpeedie@pkc.gov.uk • Tel 01738 459707
6 Strathearn 7 Strathallan	Chris Sanderson Email CMSanderson@pkc.gov.uk • Tel 01764 657715
8 Kinross-shire	Tracey Ramsay Email TRamsay@pkc.gov.uk • Tel 01577 867124
9 Almond & Earn	Roseanne Gray Email RGray@pkc.gov.uk • Tel 01577 867216
10 Perth City South 11 Perth City North 12 Perth City Centre	Caroline Moore Email CMoore@pkc.gov.uk • 01738 477028

8 What happens if the application is successful?

If you are successful, you will receive an offer letter from us via email that will outline how much funding is being offered, the terms of the offer and the methods of monitoring the project. Please note that you may not receive the full amount requested. The monitoring for the Community Investment Fund will consist of a 'one-off' impact evaluation which must be completed and submitted at the end of the project.

Once payment details have been received the monies will be paid directly into your group's bank account in full.

9 What happens if your application is unsuccessful?

If you are unsuccessful in your application, we will let you know via email and provide you with information on other sources of funding. We encourage all groups to subscribe to the Perth & Kinross Funding Alert to get information about new or recurring funding opportunities.

If you or someone you know would like a copy of this document in another language or format, (on occasion, only a summary of the document will be provided in translation), this can be arranged by contacting the Customer Service Centre on 01738 475000.

You can also send us a text message on 07824 498145.

All Council Services can offer a telephone translation facility.

www.pkc.gov.uk

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