



**Perth & Kinross Adult Protection Committee
Minute**

Friday 6th September
10.00 – 12.00

Meeting Room 10/11, Pullar House, Perth

PRESENT

Bill Atkinson	Independent Convener
Susan Hunter	Independent Vice-Convener
Jacqueline Pepper	Chief Social Worker
Diane Fraser	Head of Adult Social Work & Social Care, P&K HSCP
Graham Binnie	Detective Chief Inspector, Police Scotland
Gina Tait	Manager, Rivendell Care Home
Irena Davidova	Scottish Ambulance Service
Mary Notman	Adult Protection Coordinator, P&K HSCP
Julie Wyllie	Care Home Manager, Ancaster House
Erin Wilson	Capability Scotland
Richard Ogston	Perth College

Also in attendance:

Dale Meller,	Scottish Government (Social Work Adviser)
Vikki Milne	ASP, Scottish Government (Policy Team Leader)

APOLOGIES

Lindsey Bailie	South Locality Manager, P&K HSCP
Billy McLintock	Fire Rescue Service
Angie McManus	AHP Lead, P&K HSCP
Claire Thomas	Carer
Brian Hutton	Improvement Officer, ECS, PKC
Jackie Daly	Clinical & Professional Team Manager HSCP
Sandra Smith	GP
Clare Gallagher	Independent Advocacy

	MINUTES	ACTION S
1	WELCOME AND APOLOGIES	
	BA welcomed all to the meeting and apologies were noted as above.	

2	DALE MELLER SCOTTISH GOVERNMENT	
	<p>DM spoke to the ASP Presentation (attached) and outlined the background and current progress of ASP made by the Scottish Government. The ASP thematic inspections from 2017 were helpful in setting a baseline in Scotland.</p> <p>Dale discussed what could be covered and it was decided to focus on legislative review, current improvement plan & inspection.</p> <p>Scottish Government has three main roles :</p> <ol style="list-style-type: none"> 1) Monitor the Act 2) Increasing knowledge and policies 3) Support improvement & practice development <p>The thematic Inspection was published last year. This looked at case files, focus groups, work with service users & carers to establish where we were. It was multi agency but the proposed inspections will have more focus on health. The inspections found</p> <ul style="list-style-type: none"> • good progress since the introduction of the Act • positive safety and protection outcomes for most adults at risk • a positive role by the Scottish Fire & Rescue Services and Police Concern Hubs • differences in how partnerships give effect to the ASP act. <p>The Improvement Plan covers 6main area</p> <ul style="list-style-type: none"> • Assurance • Governance • Data and Information • Policy and guidance • Practice Improvement • Prevention <p>The policy team has increased from one person to four which gives a much stronger position.</p> <ul style="list-style-type: none"> • Phased approach to inspection and improvement, 5 year programme. • Phase 1 over two years 2019 – 2021, Phase 2 will cover 3 years 2021 – 2024 <p>BA asked if phase 1 be published in its' own right DM: Localities inspection results will be sent to the area which will give feedback and will lead into phase 2. GB: Have HMIC given consideration into how Police Scotland are set up as this may mean multiple inspections in short time? DM: Two associate Inspectors already in place – Dale will make the direct link between them and GB in order that GB can speak with them directly. Chair thanked Dale and Vikki for attending and presenting an update On the current progress of ASP in Scotland and Inspections.</p>	 <p>ASP Presentation for Perth & Kinross APC 1</p>

3	MINUTE OF APC 7th June 2019	
	<p>Matters arising:</p> <ol style="list-style-type: none"> 1. Faith Leaders Meeting. Representatives of Catholic Church were present at the latest meeting and informed the group that the church runs a National Day each year with the focus this year being on domestic violence. The group welcomed this and would support with a press release. The group identified other areas which will be developed further including exchanging information. 2. MN reported that last year in P & K, there were 1092 referrals to Independent Advocacy from Mental Health. 3. MN & Ross Drummond are still working on working on the joint APC / ACC minutes <p>The previous minute was approved as an accurate record.</p>	
4	MINUTES OF APC – SUB GROUP	
	<p>Most areas of work are on the agenda for discussion</p> <ul style="list-style-type: none"> • MN, Jackie Daly & Angela McGuinness have been testing the national ASP Inspection templates on local cases that had multi-agency input 	
5	NATIONAL DATASET 2018-19	
	<p>The National dataset presented at the last meeting were found to have some discrepancies with the annual report, This was investigated, anomalies were identified and all stats were corrected.</p> <ul style="list-style-type: none"> • Updated draft report has been submitted to Scottish Government – the updated attachment is for approval by this group. • DF queried what work is being done around any areas that have raised some concern. <ul style="list-style-type: none"> - Marked decrease in referrals for people with learning disabilities - Marked decrease in physical harm - Marked increase in financial harm - Relatively high percentage of ASP investigations requiring no further action • DF & BA fed back that there needs to be an inclusion to the report that confirms that any problem areas have been fed back into our improvement plan and that people can track through changes that are being made as a result of this. <p>Approved</p>	 ASP Summary 2018 - 2019.pdf MN MN
6.	NATIONAL 2017 – 2018 ASP DATA/P&K STATS	
	<ul style="list-style-type: none"> • MN presented the data comparisons for 2017-18. MN advised that benchmarking for the number of referrals was difficult as some areas count every VPR that they receive. PKC count 	MN

only VPR's that progress to Adult Support & Protection. e.g Police referrals nationally are 36% , for PKC it is 4%
 The other areas can be benchmarked to some degree as pertains only to investigations. However in some areas a visit constitutes an ASP investigation. In Perth & Kinross a person has to meet the adult at risk criteria for an ASP investigation.

Main differences were:

Area	National	P&K
Client with learning disability	17%	22%
Client with dementia	15%	22%
Client with learning disability	16%	5%
Financial harm	20%	7%
Physical harm	24%	54%
Neglect	16%	25%
Location of harm -Care Homes	19%	57%
Location of harm –Home address	51%	37%

JP commented we are seeing a change in the 18/19 PKC recent figures but hard to compare as we need the current national figures for the same time frame.

The report needs to identify the areas of difference and what action is being taken to ascertain the reason why and if any action is needed.

7 VPR/AP CONCERN AUDIT REPORT

Annual audit of 32 cases, 16 Police VPR & 16 Adult protection concerns from all other sources. The audit is done by front line social workers from each team

All areas were highly rated over 80% with 3 exceptions

- Only 58% had clearly evidenced if and how the person met the adult at risk criteria
- 75% had completed the section that evidenced if the investigation had been helpful
- 75% showed that Independent Advocacy had been offered.

MN is currently delivering sessions to teams and team leaders looking at completion of forms which include all 3 areas above.

JP queried how close are the tools that we are using to those used by an inspection report. MN replied that the group had looked at the national templates when developing the tool but that is designed for ASP cases that proceed to investigation and case conferences This audit looks at cases that go to no further action or ASP inquiry only to check if decision making processes are robust.

DF commented that in terms of the outcome of the audit, 58% were evidenced which means that almost half were not evidenced which was a concern and DF would like a way to improve that.

	BA queried who would be responsible for that improvement. DF replied that this would be internal and she will take away for further development and will report back	D
8	ADULT PROTECTION CONCERNS UPDATE APRIL-JUNE	
	<p>MN presented the update requested following the initial report at the June APC meeting on the 3 months from April to June in relation to outcomes of AP concerns. There were been concerns that only about 50% of AP concerns were progressing to ASP. MN has worked with OOH Co-ordinators and other areas to investigate these figures and identify.</p> <ul style="list-style-type: none"> • The April-June figures has not shown much difference – 37 out of 56 progressed to ASP which is still 66%. • The majority (53%) of cases were recorded by OOH. Three out of the current four OOH co-ordinators are leaving – MN will ensure all the replacements have ASP training. • 6 cases were marked as no further action meaning no progress to ASP. This was discussed with DF and the locality T/L and Service Managers. It transpired that after one phone call in these 6 cases, it was identified that the case was not ASP. MN has suggested an outcome of ' AP – Telephone Enquiry only' as inquiries had been made that would fulfil our legal duty to inquire. Concerns were raised that this could be misused, however after further discussion at the last management meeting, it has been decided that this will be trailed from September. <p>MN will continue to monitor and will feedback at the next meeting on the July to September statistics.</p>	MN
9	IRD Process	
	<ul style="list-style-type: none"> • Deferred until next meeting 	
10	NHS Update	
	<ul style="list-style-type: none"> • Deferred until next meeting 	
11	CPC SCR report Child A – Ross Drummond	
	<ul style="list-style-type: none"> • Deferred until next meeting. 	
12.	APC Annual Report	
	<p>The APC annual report for 2018-19 was tabled for approval</p> <ul style="list-style-type: none"> • BA advised that the proposal is that the approved APC report will be forwarded to the Council, IJB and Chief Officer Group • MN advised there is much closer work now with Child Protection and the templates are similar. • GB had a procedural query if the report will also be signed off formerly by Police Divisional Commander? BA advised this is 	

	<p>a multi-agency report therefore ideally it would be.</p> <ul style="list-style-type: none"> • BA advised that any last minute comments for the report are to be forwarded to Mary Notman by Friday 13 September <p>APC Annual Report approved in principle but will need health approval as well. MN to contact health.</p>	MN
13.	<p>Tayside Multi Agency operational guidance</p> <ul style="list-style-type: none"> - Chronology and information sharing policies Tayside. 	
	<ul style="list-style-type: none"> • Tayside Protocol updated • New policies developed Tayside wide in relation to <ul style="list-style-type: none"> - Chronologies - Information Sharing <p>Policies approved in principle but will need health approval as well.</p>	MN
14	Tayside LOAD framework	
	<ul style="list-style-type: none"> • Deferred until next meeting. 	
	DATE OF NEXT MEETING	
	Friday 13th December 2019 10am – 12 noon, Meeting Room 10/11, Pullar House	