



**Perth & Kinross Adult Protection Committee
Minute**

Friday 13th December 2019

10.00 – 12.00

Meeting Room 10/11, Pullar House, Perth

PRESENT

Bill Atkinson	Independent Convener
Susan Hunter	Independent Vice-Convener
Jacqueline Pepper	Depute Director, Education and Children Services
Diane Fraser	Head of Adult Social Work & Social Care, P&K HSCP
Mary Notman	Adult Protection Coordinator, P&K HSCP
Richard Ogston	Perth College
Billy McLintock	Scottish Fire & Rescue Service
Lindsey Bailie	South Locality Manager, P&K HSCP
Brian Hutton	Improvement Officer, ECS, PKC
Campbell Sands	Scottish Fire & Rescue Service
LeeAnne Blacklaw	Detective Inspector, Police Scotland

APOLOGIES

Graham Binnie	Detective Chief Inspector, Police Scotland
Julie Wyllie	Care Home Manager, Ancaster House
Gina Tait	Manager, Rivendell Care Home

	MINUTES	ACTIONS
1	WELCOME AND APOLOGIES	
	BA welcomed all to the meeting and apologies were noted as above.	
2	Minute of Meeting of the Adult Protection Committee 6 September 2019	

	<p>Matters Noted:</p> <p>Dale Meller has now left the Scottish Government ASP team and has been replaced by Jamie Aarons (currently ASP lead officer in Renfrew)</p> <p>APC Annual Report and the policies on Information Sharing & Chronologies were approved by health as not present at previous meeting.</p> <p>Minutes approved.</p>	
3	Minutes of APC Sub- group & Action Plan	
	<p>PKAVS ethnic minority meeting – work is ongoing.</p> <p>Tayside Minimal Standards paper will be presented at March meeting.</p> <p>Learning from SCR's – MN will discuss at sub-group and ascertain what actions need to be added to the improvement plan.</p> <p>Audit Template Audit has been updated to include Health & Social Care standards. One or two areas have been changed to ensure information is in context e.g outcomes not achieved due to lack of engagement from client.</p> <p>Sub-group was asked to explore the falling number of people with a learning disability in ASP cases. Members looked at figures over the past 4 years in various locations and client groups. Some new processes have been implemented such as new ways of recording incidents. Still awaiting further information and the paper will be tabled at the March APC</p> <p>Self-Evaluation in preparation for the ASP Inspection. Two main areas are key processes and leadership. Nationally the first Inspections will be March and will include 50 cases across the partnership as well as staff self-evaluation. The Care Inspectorate are about to embark on investigating all local authorities over the next two years. Perth & Kinross will be required to do a position statement that include multi-agency partners. We shall be advised in January when we will be evaluated.</p> <p>Self neglect & Hoarding – the training did go ahead and was well attended and evaluated. MN to arrange another session and take to Tayside Minimal standards group to develop training locally. Housing keen to be involved in this work.</p> <p>Power of attorney sessions were very popular, well attended and</p>	 <p>2019-10-24 APCC Subgroup Minutes (</p> <p>MN/GG</p> <p>MN/Sub group</p> <p>MN/Sub group</p> <p>Groups organised</p> <p>MN/GG</p>

	<p>evaluated. MN to arrange more sessions.</p> <p>BA & MN visited Perth College which both found beneficial and informative. Links have been made with Community safety team and information given in relation to relevant resources.</p>	MN/GG
4	SFRS – Health & Well Being Visits	CS
	<p>Home Safety visit are organised via contact from many sources. Various areas will be inspected such as working smoke alarms, cooking habits, lifestyle choice and living habits. Pre existing legislation around fire safety within the home is already in place through Councils, Housing agencies etc. Legislation due to come in 2021 will also include owner occupier properties.</p> <p>CS advised that he has heard from multi-agency colleagues that access can be an issue. The Fire Service find this is not an issue because they are a recognisable service which is trusted.</p> <p>An AP1 form can be completed which is for a vulnerable person or person at risk. If there are significant markers in someone's home such as scorch marks on materials or furniture, fire retardant items can be delivered to that individual.</p> <p>CS advised he recently sat with the Fuel Poverty Team & The Heat Team (alongside SCARF) with a view to utilising the multi-agency approach. Any referral can be made either to the Fire Service or from them to other agencies who may be able to assist and support. They also supply equipment such as safety caps for walking aids</p> <p>Anyone requiring more information please contact Campbell.</p>	
5	Adult Protection concerns update July-September	
	<p>Work has been undertaken and still on going around AP concerns leading to ASP processes. In April to June the conversion rate was 66% and has risen to 80% for the July-September so continuing to improve.</p> <p>MN will do a further report in for the APC March covering Sep – Dec and by March the hope is that the new template will be in place.</p>	MN
6.	IRD process	
	<p>Tayside Guidance on IRD for Children's Services has just been approved.</p> <p>Within AP, the use of IRD is variable across Scotland . In ASP Inspection in 2017 across 6 local authorities, 3 used IRD and 3 didn't but there were no recommendations in relation to this. Police Scotland have said that they would like consistency across Tayside and a meeting is being organised to take this forward. LB hopes to have one staff member to cover Dundee & Angus to assist</p>	

	<p>consistency.</p> <p>BA added that using IRD's is not without its challenges however the pro outweigh the cons.</p> <p>BA requested that the outcome / finding from the planned meeting be brought back to this group for feedback.</p>	MN / LB
7	NHS update	
	<p>Benchmarking data across Tayside have identified 8 Key Performance Indicators', have developed Tayside wide definitions to be used and developed a performance framework which will be tested prior to implementation.</p> <p>There has been work around ICR's & SCR's to create more consistency across Tayside. There has been a lull in participation particularly around Perth & Kinross. David Martin will be speaking with CEO Karen Reid regarding this with a view to taking this forward for Tayside as a whole.</p> <p>Some work still to be done around Mental Health Services especially around Integrated Services so this is still outstanding.</p> <p>Work being done around Strathmartine – initially there were no adult concern referrals which then become a number of adult concern referrals. Some areas were clearly adult concerns but there are some areas that staff are less confident. Work is being undertaken in relation to this and will then be brought back to this group.</p>	<p>GG/MN</p> <p>GG</p>
8	CPC SCR report Child A	RD
	<p>BA covered background detail with regards to the parent's individual backgrounds and the family unit. There was a CPN referral for the father which was not shared with other agencies as well as relevant information. Child received a serious eye injury.</p> <p>This has raised again the challenges around information sharing, including the sharing of relevant information.</p> <p>The Learning Summary report identified six key practice areas relating to:</p> <ul style="list-style-type: none"> - communication and information sharing within and between agencies - the parents' lack of engagement and co-operation - risk assessment and review processes - missed opportunities - guidance, policies and protocols - record keeping <p>A total of 13 recommendations are made in the report to inform practice improvement for all relevant services and agencies</p>	

	<p>including NHS Tayside; Perth and Kinross Public Protection Chief Officers Group; Perth and Kinross Child Protection Committee, City of Edinburgh Council and NHS Education Scotland (NES). The Learning Summary Report also highlighted strengths and examples of good practice demonstrated by staff and agencies involved in the case.</p> <p>The Chief Officers Group and the Child Protection Committee have accepted all of the recommendations. Improvement actions were taken forward by the Child Protection Committee immediately after this case was highlighted and in advance of the completion of the Significant Case Review.</p> <p>A summary of the recommendations, improvements already taken, and ongoing actions will be published by the Child Protection Committee alongside the learning summary on 25 June 2019.</p>	
9	APC Risk Profile	
	<p>In November 2018 a risk profile was completed. Whilst a lot of work was undertaken, it was not documented in a format that was easily open to evaluation. It has now been recorded in an agreed format and this will be a standing item on the agenda to evaluate existing risks and investigate new ones. The focus will be on amber & red risks.</p> <p>Person Centred Response Person Centred Response was a 12 which is an amber setting. Clare suggested that there could be a human right approach with her organisation. MN agreed to add this. Diane queried where pharmacy might sit – this may need to be reviewed.</p> <p>Integrated Response APC will look more at risks including frontline Police Knowledge of Capacity.</p> <p>Leadership Grace suggested that the work being done around this within the NHS should be added.</p> <p>Members of the APC A review was undertaken recently with regards to members and representatives, however there is still evidence of low number at meetings including the sub group. BA advised that with previous groups, members have been correspondent attendees only attending when on the agenda.</p> <p>Public Protection Query was raised re Prison Service & public protection. MN replied</p>	<p>MN/APC</p> <p>MN</p> <p>MN</p>

	<p>that the Scottish Government have advised that ASP does not apply in prison settings <u>however</u> there is still responsibility to identify vulnerability in prison.</p> <p>DF advised that there is currently an issue with recruitment within SW particularly with experienced workers. BA asked if this was only within SW or with Health staff as well. DF replied certainly with nursing staff. The same issues re staffing with both Care Home staff and Care at Home staff. To be recorded as a risk to be actioned.</p>	
10	Joint Development Day with childcare 28 May collation	
	<p>The improvement plan that was developed following the joint development APC/CPC day in May 2019 was tabled with updated actions.</p> <p>Drugs and Alcohol groups discussed – Laura Kerr did a previous presentation and does feel that there is more could be done as a partnership. MN advised more work is being undertaken and this will be on a future agenda for discussion / action.</p> <p>MN will send a link to Hard Edges Report which is a detailed report covering people facing multiple disadvantage ranging from poverty and issues surrounding this (linking to violence & harm) to Criminal Justice and Homelessness.</p> <p>There is also a website where this can be accessed - https://lankellychase.org.uk/resources/publications/hard-edges-scotland/</p>	MN
11	Improvement Plan	
	<p>MN has looked at the plan, made changes to the red / amber/ green sections. The 6 areas of Improvement Plan and actions are now under these 6 headings which reflect the national ASP Improvement plan.</p> <p>The Improvement Plan will be updated to reflect the new risks which have been raised in order that these are monitored correctly.</p>	MN
12.	National draft standards	
	<p>National draft ASP standards were developed by the ASP Social Work Scotland National Group. They have been submitted to the Scottish Gov 18 months ago but not yet approved.</p> <p>This may be taken forward or the improvement plan may take this over.</p>	
13.	SCR national guidance	
	<p>The SCR national guidance has been released.</p> <p>https://www.gov.scot/publications/interim-national-framework-adult-protection-committees-conducting-significant-case-review/.</p> <p>Local policies will need to be reviewed to ensure that are compatible with the national policy.</p>	MN/GG/ Tayside ASP group

14	Tayside Policies – Resolution and escalation, Professional Curiosity	
	<p>These are Guidance notes which have been approved and circulated in Children’s Services.</p> <p>It was recognised that these notes could work as well for those working in the Adult sector and they have been adapted and updated.</p> <p>Approved for dissemination</p>	MN
	DATE OF NEXT MEETING	
	Friday 6th March 2020 Meeting Room 10/11, Pullar House 10am – 12 noon	