

## Common Housing Register – Waiting List Overview

13 September 2021

### ***Common Housing Register/Policy***

We have a Common Housing Register (CHR) which provides a single point of access to most of the social housing providers in the area. The providers that participate in the CHR are Perth & Kinross Council, Caledonia, Hillcrest, Fairfield and Kingdom Housing Associations.

The CHR is underpinned by a [Common Allocations Policy](#) (CAP) meaning that the same assessment process and criteria applies to all providers.

### ***How are applications assessed?***

The CHR is based on a Groups plus Points system. This means that applicants are allocated into one of four Groups and awarded points depending on their circumstances. The four Groups are;

**Homeless** – this is for people who have been assessed as homeless and Perth & Kinross Council has accepted a statutory duty to rehouse them

**Strategic Need** – this is for applicants who are not homeless but who have an urgent need to move to alternative accommodation. This could be due to being at risk in some way in their current accommodation or due to domestic abuse. Specific identified groups are also eligible for strategic need priority. These include care experienced young people, armed forces personnel transitioning out of the service or hospital discharge cases. Full details are provided on page 13 of the CAP – link above.

**Transfers** – this is for applicants who are already a tenant of one of the Common Housing Register partners (PKC, Caledonia, Hillcrest, Fairfield and Kingdom Housing Associations)

**Applicants** – this is for all other applicants who do not fit into one of the above groups.

Points are awarded where an applicant's current accommodation doesn't meet their needs in some way. The most common reasons for awarding points are overcrowding, under-occupation, medical needs or insecure housing eg. living care-of someone else. Full details are provided on pages 34-38 of the Common Allocations Policy – link above.

Homeless and strategic need applicants are ranked on the waiting list in date order with the oldest applications closest to the top of the list.

For the Transfers and Applicants groups, there are no points awarded for waiting time so if you have had an application for 10 years and a new applicant comes onto the waiting list with more points they will be ahead of the longer-standing applicant on the waiting list.

### ***How do the waiting-lists work?***

In addition to the groups plus points system, each applicant will have specific requirements and preferences. If an applicant requires a 3-bedroom property, they will only be added to the waiting-list for 3-bedroom properties. In addition, that applicant will have selected one or more areas of

choice – the options for areas of choice are outlined on page 18 of the [Common Housing Register Application Form](#).

This means that there is effectively a waiting list for each property size in each area. For example, there is a waiting-list for 3-bedroom properties in Pitlochry. This list will contain a mixture of applicants from each of the four Groups outlined above and these will be ranked in order of priority. Homeless and Strategic Need applicants will be at the top of the list ranked in date order and Transfers and Applicants will be ranked in terms of the number of points they have.

If there was a 3-bedroom property in Pitlochry available, the Officer allocating the vacancy would consider the overall list, choose which Group to allocate from (taking account of the indicative lettings targets outlined below) and then allocate the property to the best placed applicant in that group. This is a fairly complex process as at any given time, some applicants near the top of the list will already have an offer or be under consideration for a different property, they may have deferred their application or it may be suspended. In these circumstances, the Officer has to ‘bypass’ these applicants to get to the next best-placed applicant.

#### ***What proportion of properties are allocated to each group?***

The Common Allocations Policy outlines letting target for each group. These are outlined below based on a percentage of all allocations but they are indicative so there is flexibility to deviate from these as required.

One example of this deviation is the success of our Home First approach to homelessness which has led to a significant reduction in the number of homeless people waiting for an offer of housing. This means that we cannot currently allocate the indicative 50% of vacancies to homeless people as there aren’t enough of them on the waiting lists. This means that we can allocate a larger share of vacancies to applicants in other Groups.

<b>Allocation Group</b>	<b>Indicative Letting Target (% of all allocations)</b>
Homeless	50%
Strategic Need	10%
Transfers	24%
Applicants	16%

#### ***How many applicants are currently on the waiting list(s)?***

The table below outlines the number of applicants in each group at 13<sup>th</sup> September 2021 For Transfers and Applicants, the table also differentiates between applicants with points and those who have no points. Applicants with points have been assessed as having some degree of housing need and those with no points are considered to be adequately housed in their current accommodation.

There is a separate assessment process and list for applicants requiring Sheltered Housing which is also included below. Applicants for sheltered housing are assessed as having either High, Medium, Low or Nil priority.

Allocation Group	With Points	No Points	Total
Homeless	69	n/a	69
Strategic Need	67	n/a	67
Transfers	540	524	1,064
Applicants	866	931	1,797
			<b>2,997</b>
Sheltered Housing	n/a	n/a	133
	<b>1,675</b>	<b>1,455</b>	<b>3,130</b>

### ***How many applicants are on the waiting list for each area?***

As mentioned above, there are separate lists for each area and property size. In addition, applicants are allowed to select as many areas of choice as they wish from a choice from around 70 areas.

The table below shows the number of applicants on each waiting list by area and property size on 13<sup>th</sup> September 2021. The following points are important to note in terms of the interpretation of the information in this table.

- There are 2,997 unique applicants who have been assessed as requiring a particular size of property and are allowed to select as many areas of choice as they wish
- Almost 49% of the 2,997 unique applicants have no points. This means they are considered to be adequately housed in their current accommodation and they are unlikely to ever receive an offer of housing
- The number of unique applicants with some level of assessed housing need is 1,675
- On average, applicants have selected between 7 and 8 different areas of choice. This means that they will appear on 7 or 8 different waiting lists at the same time
- The column highlighted green shows the total number of unique applicants that have selected an area across all property sizes required
- The table shows that parts of Perth City are the most popular areas of choice. These are highlighted bright green
- The table shows that generally, the greatest demand is for two-bedroom properties

### **Number of Applicants of all Types on Waiting Lists by Area and Property Size**

Area	1 bedroom	2 bedrooms	3 bedrooms	4 bedrooms	5 bedrooms	
ABERARGIE	85	137	33	3	1	<b>259</b>
ABERFELDY	67	94	22	6		<b>189</b>
ABERNETHY	90	145	33	3		<b>271</b>
ABERUTHVEN	58	112	32	5	1	<b>208</b>
ACHARN	31	43	12	2		<b>88</b>
ALMONDBANK	125	202	55	17	1	<b>400</b>
ALYTH	63	92	20	6	1	<b>182</b>
AUCHTERARDER	92	139	44	8	1	<b>284</b>
BALBEGGIE	66	98	31	8		<b>203</b>
BALLINLUIG	52	75	13	3		<b>143</b>
BANKFOOT	100	177	43	6		<b>326</b>

BERTHAPARK	267	420	126	30	1	844
BLACKFORD	57	100	32	5	1	195
BLAIR ATHOLL	72	86	22	4		184
BLAIRGOWRIE	134	225	61	15		435
BOFEARN	157	226	54	14	1	452
BRACO	25	51	18	2	1	97
BRIDGEND	342	246	63	12	1	664
BURRELTON	71	101	31	9		212
CAPUTH	43	84	26	7		160
CHERRYBANK	237	412	96	27	2	774
COMRIE	89	126	43	7		265
CPRANGUS	77	84	24	8		193
CRAIGIE	381	484	117	36	3	1021
CRIEFF	117	148	53	11		329
DUNKELD	92	135	28	4		259
DUNNING	93	151	30	3	1	278
ERROL	79	106	35	8	1	229
FAIRFIELD	233	317	69	14	4	637
FEARNAN	29	43	12	2		86
FORGDENNY	84	140	32	3	1	260
FRIARTON	320	418	105	29	2	874
GILMERTON	77	104	42	9		232
GLENCARSE	76	104	37	6	2	225
GLENFARG	47	76	25	5	1	154
GLENLYON	37	60	14	4		115
GRANDTULLY	42	70	13	3		128
GUILDTOWN	48	85	29	8		170
HILLYLAND	342	441	108	28	4	923
INCHTURE	69	90	26	3	1	189
INVERGOWRIE	73	92	22	2	1	190
KENMORE	33	49	14	3		99
KETTINS	57	81	23	5		166
KINGOODIE	58	81	20	2	1	162
KINROSS	85	149	45	4		283
KINROSSIE	56	77	28	5		166
KINROSS RURAL	44	60	19	2		125
KIRKMICHAEL	24	29	13	1		67
KINLOCH RANNOCH	33	38	9	2		82
LEETOWN	62	94	28	5	2	191
LETHAM	350	426	111	26	3	916
LOGIERAIT	39	69	13	3		124
LONGFORGAN	70	87	22	2	1	182
LUNCARTY	121	199	57	13		390

MADDERTY	67	99	35	5		206
MEIGLE	52	81	24	4		161
MEIKLEOUR	43	84	21	5		153
METHVEN	104	177	47	12		340
MILNATHORT	70	114	38	4		226
MILNATHORT RURAL	48	76	25	4		153
MONCRIEFFE	308	423	107	34	2	874
MUIRTON	313	392	105	29	3	842
MUTHILL	78	115	44	8		245
NEW ALYTH	53	80	20	4		157
NORTH MUIRTON	343	400	112	29	3	887
PITLOCHRY	98	119	34	4		255
RATTRAY	98	189	57	14		358
SCONE	316	412	100	33	2	863
STANLEY	92	178	42	13		325
TOWN	392	263	55	11	1	722
WOLFHILL	50	79	28	4		161
	<b>8196</b>	<b>11259</b>	<b>3027</b>	<b>675</b>	<b>51</b>	<b>23208</b>