

Perth and Kinross Council Privacy Notice

Health and Wellbeing Census (Schools)

3 November 2021

1. Why is this information being processed?

The information provided by you will be used by Perth & Kinross Council to process your response, or the response of a child for whom you have parental responsibility, to the Health and Wellbeing Census.

2. Who is processing this information?

The personal information provided will be processed by Perth and Kinross Council, 2 High Street, Perth, PH1 5PH, enquiries@pk.gov.uk, 01738 475000

3. Why is it lawful for the Council to process this information?

The Council is permitted to process personal data belonging to you, or to a child for whom you have parental responsibility, in this way because it is necessary to do so in order to obtain data to enable the aims of the [National Improvement Framework](#) to be met and to improve services for children and young people in our area.

Formally, the processing of personal data provided to us for this purpose satisfies Article 6(1)(e) of the UK General Data Protection Regulation - Processing is necessary for a task carried under official authority. In this case the legal basis for this is the Local Government in Scotland Act 2003 asp 1 (Scottish Act) Part 3 Power to Advance Well-being and the Standards in Scotland's Schools etc. Act 2000. The Children and Young People (Scotland) Act 2014 also states that a local authority and the relevant health board must, in respect of each 3 year period, prepare a children's services plan for the area of the local authority

4. Will any sensitive personal information (Special Category Data or information about criminal convictions etc.) be processed?

Yes. Information about physical and mental health and sexual health may be processed.

If so, why is it lawful for the Council to process this information?

The processing satisfies UK GDPR Article 9(2)(j) – processing is necessary for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes in accordance with Article 89(1) (as supplemented by section 19 of the 2018 Act) based on domestic law which shall be proportionate to the aim pursued, respect the essence of the right to data protection and provide for suitable and specific measures to safeguard the fundamental rights and the interests of the data subject.

5. Will this information be shared?

Once the Health and Wellbeing Census is conducted, we will share the data with the Scottish Government.

6. How long will this information be kept for?

Personal information held on Perth and Kinross Council systems in relation to the Health and Wellbeing Census is kept for the academic year that the survey is conducted in plus 2 further years. After this it will be deleted. Information about the Scottish Government’s use of data can be found [here](#).

7. Personal Information Rights

Individuals have rights in relation to the information the Council holds about them, including the right to request a copy of their information. You can find out more about your [Personal Information Rights](#) on our website or by contacting the Council’s Information Governance team at the address below.

8. Data Protection Officer

The Council has a Data Protection Officer who you can contact in the first instance if you have any questions or complaints about how we are processing your personal information.

Please contact; Data Protection Officer, 2 High Street, Perth, PH1 5PH, DataProtection@pkc.gov.uk, 01738 475444.

9. Information Commissioner’s Office

If you want to complain about how the Council has processed your information you have the right to contact the Information Commissioner’s Office (<https://ico.org.uk/> 0303 123 1113).

10. Information Governance Team

If you have any questions about how the Council processes your information, or if you would like a copy of this notice in another language or format, please contact the Information Governance team;

Information Governance

Legal and Governance Services

2 High Street

Perth

PH1 5PH

Email: DataProtection@pkc.gov.uk

Telephone:01738 477933