**Application for free bus travel entitlement to be added to your Scottish National Entitlement Card (NEC) for 11-15 years old**

All under 22s resident in Scotland will have access to free bus travel from 31 January 2022. Those eligible will receive access to the **Young Persons’ Free Bus Travel Scheme** using their National Entitlement Card, allowing them to travel for free on buses across Scotland.

However, children under the age of 16 **MUST** have approval from their parent or guardian before free travel is added to their card. As a parent/guardian, you are giving approval by signing this form. You can find out more information online at [www.transport.gov.scot](http://www.transport.gov.scot)

Someone with parental responsibility for you **MUST** sign the declaration on the rear of this form.
Please use **BLACK ink**. Items marked \* **MUST** be completed; one of the items marked # **MUST** be completed.

**Photo Updates:** Cardholders areencouraged to keep their photo current; it is recommended to review the photo every 5 years or if there is a significant change in appearance.  Photo updates are recommended to make sure the cardholder is identifiable, or their card may not be accepted by service providers. Photos should be passport style - head and shoulder against a plain background.

**Current Cardholder Details:**

 \*FIRST NAME **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Affix a photo here if you need to update your current photo

 MIDDLE NAME **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\***SURNAME **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 \*DATE OF BIRTH **\_\_\_\_\_\_ /\_\_\_\_\_\_ /\_\_\_\_\_\_\_\_\_**

 Female Male Other

 GENDER □ □ **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 #TELEPHONE NUMBER **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(including area code)

 #MOBILE NUMBER **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 #EMAIL ADDRESS **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 \*ADDRESS **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 \*POSTCODE **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Declaration to be completed by Applicant**

I confirm that, as far as I know, the details I have provided are complete and accurate and I understand that action may be taken against me if I have provided false information or if I misuse the services provided.
I understand that I must promptly inform my council of any changes that may affect my entitlement to services.
I have read the information on this form and the Terms and Conditions at www.nec.scot and agree to the processing of the personal details on this form to the extent necessary for the administration of the National Entitlement Card scheme. I confirm that I agree to the processing of the personal details on this form for the provision of Concessionary Travel.

**Applicant Signature (parent / guardian if applicant aged under 16 years old):**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please PRINT your name below:

**Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Returning your application:** An electronic scan or photo of your application can be returned to concessionarytravel@pkc.gov.uk **or** by post to Customer Services, Pullar House, 35 Kinnoull Street, Perth, PH1 5GD. Please do not send original copies.

The following evidence is required to process the application and should be included with the returned application:

Childs Proof of Person (one from):

* Birth certificate (full or abbreviated)
* Current Passport [if applying for a young persons' NEC to access the Young Persons' Free Bus Travel Scheme a passport will be acceptable if it is valid and genuine and the photograph is still a true likeness of the applicant, even if it is no longer in date (expired)]
* Adoption certificate
* Guardianship Order
* Kinship Care Order
* Residence Order
* Letter from council confirming you are the main person looking after the child
* Legal order confirming you are the main person looking after the child
* Home office S95 grant letter

Parents Proof of Address (one from):

* Photo Driving Licence (if not used as Proof of Person)
* Non-Photo Driving Licence
* Residential Utility Bill (excluding mobile phone bills)
* Current Council or Housing Association Rent Book / Statement / Letter
* Current Bank, Mortgage, Credit Union or other financial institution Statement
* Letter from DWP / SSS
* Letter from Occupational Pension Scheme
* Credit Card Statement
* Current Television Licence
* HMRC Letter
* Home Office Immigration Letter
* Letter from Care or Residential Home
* Letter from Local Authority confirming that you are resident within the Council Area
* Letter from School / University / College
* Court Order
* If you are unable to provide a copy of one of the above parent proofs, tick here to authorise a check of your details on our council tax system