

Privacy Notice – Data sharing with Scottish and Southern Electricity Networks (SSEN) and other relevant partner organisations during emergency incidents



Date notice written: March 2025

Why is this information being processed?

The Civil Contingencies Act, 2004 places a duty on responders to share information during an emergency to quickly and effectively identify individuals who may need support.

The information provided by you will be used by Perth and Kinross Council to provide welfare checks and support during an emergency incident, either where a major incident has been declared and is being managed through the Tayside Local Resilience Partnership (TLRP) or in the case of a smaller emergency limited to 1 Council service and managed via the Emergency Response Duty Officer or Incident Management Team.

Who is processing this information?

The personal information you have provided will be processed by Perth and Kinross Council, Council Building, 2 High Street, Perth, PH1 5PH. Email Enquiries@pkc.gov.uk or telephone 01738 475000.

In the event that you are identified as an individual who may need support during an emergency incident, relevant personal information may be shared with SSEN, Inveralmond House, 200 Dunkeld Road, Perth, PH1 3AQ. View SSEN's [general information webpage](#).

Why is it lawful for the Council to process this information?

The Council is permitted to process your personal data in this way because it is necessary for it to do so to comply with its legal obligations as a Category 1 responder, as set out in Part 6 of the Civil Contingencies Act (Contingency Planning) (Scotland) Regulations 2005. In terms of Article 6(1)(c) of the UK General Data Protection Regulation (GDPR), this processing is lawful because it 'is necessary for compliance with a legal obligation to which the controller is subject'.

Will any sensitive personal information (Special Category Data or information about criminal convictions, for example) be processed?

Yes. If it is necessary to share details of, for example, a medical condition which affects your mobility to enable SSEN to provide appropriate assistance, then this will be provided.

If so, why is it lawful for the Council to process this information?

This processing is lawful in terms of Article 9, 2(g) of the UK GDPR, '*...processing is necessary for reasons of substantial public interest*', with reference to Schedule 1, Part 2, (6), (1); the processing is necessary for the exercise of a function conferred by an enactment or a rule of law (Part 6 of the Civil Contingencies Act (Contingency Planning) (Scotland) Regulations 2005) and there is therefore a substantial public interest in the Council complying with its obligations.

Will this information be shared?

Yes. Your information may be shared with SSEN in an emergency incident, if it is considered necessary to do so to provide you with appropriate assistance.

In certain emergency situations, we may also be required to share relevant personal information with other organisations which belong to the Tayside Local Resilience Partnership. This may include:

- Police Scotland
- NHS Tayside
- Scottish Ambulance Service
- Scottish Fire and Rescue Service
- Coastguard
- Red Cross
- Dundee City or Angus Council
- any other Category 1 or 2 responders, as defined under the Civil Contingencies Act, 2004

Except for the circumstances outlined above, your personal information will not be disclosed to third parties unless it's necessary for us to do so in order to verify its accuracy, prevent or detect crime, protect public funds or where required by law. The Council may check information provided by you, or information about you provided by a third party, with other information held by us.

How long will this information be kept for?

Personal information held on Perth and Kinross Council systems in relation to the response to an emergency will be kept until the incident log is completed, the debrief has been completed

and the incident is closed. This could be immediately following the incident or up to 3 years if it is required to be held for legal purposes. After this it will be deleted.

Personal information rights

Individuals have rights in relation to the information the Council holds about them, including the right to request a copy of their information. You can find out more about your [personal information rights](#) on our website or by contacting the Council's Information Governance Team at the address below.

Data Protection Officer

The Council has a Data Protection Officer who you can contact in the first instance if you have any questions or complaints about how we are processing your personal information.

Please contact us by writing to the Data Protection Officer, Perth and Kinross Council, Council Building, 2 High Street, Perth, PH1 5PH, by emailing DataProtection@pkc.gov.uk or by telephoning 01738 475444.

Information Commissioner's Office

If you want to complain about how the Council has processed your information you have the right to contact the [Information Commissioner's Office](#) via their website or by telephoning 0303 123 1113.

Information Governance Team

If you have any questions about how the Council processes your information, or if you would like a copy of this notice in another language or format, please contact the Information Governance Team:

Information Governance
Legal and Governance Services
2 High Street
Perth
PH1 5PH

Email DataProtection@pkc.gov.uk
Telephone 01738 477933