**THIS IS A CONSULTATION DOCUMENT**



**PERTH AND KINROSS COUNCIL**

**EDUCATION AND LEARNING**

**PROPOSAL PAPER**

**This Proposal is to:**

**Permanently establish a new Intensive Support Provision in Viewlands Primary School for pupils with Additional Support Needs with effect from January 2026.**

This document has been issued by Perth and Kinross Council for proposal in terms of The Schools (Consultation) (Scotland) Act 2010.

Education and Learning is required under the Schools (Consultation) (Scotland) Act 2010 to publish details of and consult on any proposal to establish Additional Support Needs specialist provision outwith a special school. Therefore, statutory consultation is required to establish a new Intensive Support Provision for pupils with Additional Support Needs at Viewlands Primary School.

**PROPOSAL**

That subject to the outcome of this consultation exercise, the Council proposes to:

* Permanently establish a new Intensive Support Provision in Viewlands Primary School for pupils with Additional Support Needs with effect from January 2026.

This Proposal Paper should be read in conjunction with the [Options Appraisal](https://perth-and-kinross.cmis.uk.com/perth-and-kinross/Document.ashx?czJKcaeAi5tUFL1DTL2UE4zNRBcoShgo=mINXVbQ1Wnwiu9IrrssSq4%2b4Wl3aEhjJqG%2bHXCDwZag79wpiHAkI%2bA%3d%3d&rUzwRPf%2bZ3zd4E7Ikn8Lyw%3d%3d=pwRE6AGJFLDNlh225F5QMaQWCtPHwdhUfCZ%2fLUQzgA2uL5jNRG4jdQ%3d%3d&mCTIbCubSFfXsDGW9IXnlg%3d%3d=hFflUdN3100%3d&kCx1AnS9%2fpWZQ40DXFvdEw%3d%3d=hFflUdN3100%3d&uJovDxwdjMPoYv%2bAJvYtyA%3d%3d=ctNJFf55vVA%3d&FgPlIEJYlotS%2bYGoBi5olA%3d%3d=NHdURQburHA%3d&d9Qjj0ag1Pd993jsyOJqFvmyB7X0CSQK=ctNJFf55vVA%3d&WGewmoAfeNR9xqBux0r1Q8Za60lavYmz=ctNJFf55vVA%3d&WGewmoAfeNQ16B2MHuCpMRKZMwaG1PaO=ctNJFf55vVA%3d) as it contains more detail regarding the options considered and rejected.

**1.** **VISION AND STATUTORY RESPONSIBILITIES**

1.1 Perth and Kinross Council is dedicated to fostering a community where everyone can thrive, free from poverty and inequality. Their vision focuses on making the best use of public resources and ensuring continuous improvement of services. The Council's Corporate Plan emphasises collaboration to achieve key priorities, including tackling poverty, addressing climate change, and supporting sustainable places. Perth and Kinross Council aims to create a resilient, stronger, and greener local economy; enable children and young people to reach their full potential; protect and care for the most vulnerable; and support physical and mental wellbeing. By working in partnership with communities, they strive to create vibrant and successful areas, safe and sustainable environments, and educated and responsible citizens, ensuring every child has the best start in life.

1.2 Perth and Kinross Council’s Corporate Plan aims to tackle poverty, address climate change, and support sustainable places. This vision is further supported by the Council’s Learning Estate Management Plan and the Education and Children’s Services Policy Framework Maximising Resources, which aim to enhance the range and quality of learning experiences for all.

1.3 Councils have a statutory duty in terms of the Education (Scotland) Act 1980 to make adequate and efficient provision of school education across their entire area for the current school population and future pattern of demand. The Council’s [Learning Estate Management Plan,](https://perth-and-kinross.cmis.uk.com/perth-and-kinross/Document.ashx?czJKcaeAi5tUFL1DTL2UE4zNRBcoShgo=9GcYJArgVKVfvM7wu66lmgJW%2bmePws0kHdV6qYKYHb5H123p1QtwTQ%3d%3d&rUzwRPf%2bZ3zd4E7Ikn8Lyw%3d%3d=pwRE6AGJFLDNlh225F5QMaQWCtPHwdhUfCZ%2fLUQzgA2uL5jNRG4jdQ%3d%3d&mCTIbCubSFfXsDGW9IXnlg%3d%3d=hFflUdN3100%3d&kCx1AnS9%2fpWZQ40DXFvdEw%3d%3d=hFflUdN3100%3d&uJovDxwdjMPoYv%2bAJvYtyA%3d%3d=ctNJFf55vVA%3d&FgPlIEJYlotS%2bYGoBi5olA%3d%3d=NHdURQburHA%3d&d9Qjj0ag1Pd993jsyOJqFvmyB7X0CSQK=ctNJFf55vVA%3d&WGewmoAfeNR9xqBux0r1Q8Za60lavYmz=ctNJFf55vVA%3d&WGewmoAfeNQ16B2MHuCpMRKZMwaG1PaO=ctNJFf55vVA%3dEvelyn) approved by the Lifelong Learning Committee of Perth and Kinross Council on 3 November 2021 ([Report 21/202 refers](https://perth-and-kinross.cmis.uk.com/perth-and-kinross/Document.ashx?czJKcaeAi5tUFL1DTL2UE4zNRBcoShgo=VK9%2fwPhxJxw4jsERrtv1u6f4u4aELI81PNQ7jlHuSLSc5esMKeFUXQ%3d%3d&rUzwRPf%2bZ3zd4E7Ikn8Lyw%3d%3d=pwRE6AGJFLDNlh225F5QMaQWCtPHwdhUfCZ%2fLUQzgA2uL5jNRG4jdQ%3d%3d&mCTIbCubSFfXsDGW9IXnlg%3d%3d=hFflUdN3100%3d&kCx1AnS9%2fpWZQ40DXFvdEw%3d%3d=hFflUdN3100%3d&uJovDxwdjMPoYv%2bAJvYtyA%3d%3d=ctNJFf55vVA%3d&FgPlIEJYlotS%2bYGoBi5olA%3d%3d=NHdURQburHA%3d&d9Qjj0ag1Pd993jsyOJqFvmyB7X0CSQK=ctNJFf55vVA%3d&WGewmoAfeNR9xqBux0r1Q8Za60lavYmz=ctNJFf55vVA%3d&WGewmoAfeNQ16B2MHuCpMRKZMwaG1PaO=ctNJFf55vVA%3d)), provides information on the whole of the school estate, including overall objectives and future priorities within Perth and Kinross Council.

1.4 Councils also have a statutory responsibility in terms of the [Local Government in Scotland Act 2003](https://www.legislation.gov.uk/asp/2003/1/contents) to achieve best value. In doing so, consideration must be given to occupancy as buildings are expensive resources.

To achieve best value and optimum efficiency, the minimum number of buildings is required to deliver Council services to a particular locality. The organisation of the school estate is therefore kept under regular review, including the need for school provision and other factors, such as Additional Support Needs specialist provision and altering catchment areas.

1.5 [The Schools (Consultation) (Scotland) Act 2010](https://www.legislation.gov.uk/asp/2010/2/contents) provides a strong, accountable statutory consultation process that local authorities must apply to their handling of all proposals of major changes to schools. These consultation processes are expected to be robust, open, transparent and fair, and seen to be so. They are also expected to be consistent across Scotland.

1.6 [The Education (Scotland) Act 2016](https://www.legislation.gov.uk/asp/2016/8/contents/enacted) amends the Standards in Scotland’s Schools Act 2000 by adding in new duties to address inequality of outcome. These duties apply in different ways to both Scottish Ministers and Education Authorities. Where the Education Authority is making or implementing strategic decisions about school education, it is required to have due regard to the need to carry out its functions in a way which is designed to reduce inequalities of outcome. This is particularly directed in the Act towards pupils who experience those inequalities through socio-economic disadvantage, but there is also a power to extend the range of pupils who are covered by this duty.

1.7 Most importantly, the Education Authority would wish to optimise the educational experience for every pupil by providing:

* a range of social and emotional experiences
* an enriched and broad learning experience
* the best possible education which meets the needs of all learners.

**2.**  **BACKGROUND**

2.1 Perth and Kinross Council (PKC) is mandated by the [Education (Scotland) Act 1980](https://www.legislation.gov.uk/ukpga/1980/44/contents) and the [Education (Additional Support for Learning) (Scotland) Act 2004](https://www.legislation.gov.uk/asp/2004/4/contents) to provide adequate and efficient education, including additional support for children with Additional Support Needs (ASN). The latter Act introduced a new framework for supporting children and young people in education and a new term “additional support needs”. The Act was further strengthened by the 2009 Act. The term “additional support needs” applies to children or young people who, for whatever reason, require additional support, long or short term, in order to benefit from their education.

2.2 As of September 2024, 39% of children and young people in PKC schools have ASN, with a growing number presenting complex and multiple needs. Currently, fifteen Intensive Support Provisions (ISPs) across nine primary and six secondary schools provide Additional Support Needs specialist education for over 300 children and young people with multiple and complex needs.

2.3 On 29 January 2025, the Learning and Families Committee reviewed a report ([Report No. 25/19 refers)](https://perth-and-kinross.cmis.uk.com/perth-and-kinross/Document.ashx?czJKcaeAi5tUFL1DTL2UE4zNRBcoShgo=cn50nT27N%2fUvZP2jLOXq1uou6UhCedwytWIpam4qyeUoJuGnCsKaUQ%3d%3d&rUzwRPf%2bZ3zd4E7Ikn8Lyw%3d%3d=pwRE6AGJFLDNlh225F5QMaQWCtPHwdhUfCZ%2fLUQzgA2uL5jNRG4jdQ%3d%3d&mCTIbCubSFfXsDGW9IXnlg%3d%3d=hFflUdN3100%3d&kCx1AnS9%2fpWZQ40DXFvdEw%3d%3d=hFflUdN3100%3d&uJovDxwdjMPoYv%2bAJvYtyA%3d%3d=ctNJFf55vVA%3d&FgPlIEJYlotS%2bYGoBi5olA%3d%3d=NHdURQburHA%3d&d9Qjj0ag1Pd993jsyOJqFvmyB7X0CSQK=ctNJFf55vVA%3d&WGewmoAfeNR9xqBux0r1Q8Za60lavYmz=ctNJFf55vVA%3d&WGewmoAfeNQ16B2MHuCpMRKZMwaG1PaO=ctNJFf55vVA%3d) on an Options Appraisal for the expansion of Intensive Support Provisions (ISPs) in Perth and Kinross Council primary and secondary schools. The Committee agreed to commence with an expansion of ISPs through three phases over a three-year period. This proposal paper is taking forward Part 1 of the Phase 1.

2.4 On 2 April 2025, the Learning and Families Committee reviewed a further report ([Report No 25/72 refers](https://perth-and-kinross.cmis.uk.com/perth-and-kinross/Document.ashx?czJKcaeAi5tUFL1DTL2UE4zNRBcoShgo=fe8CPuhK2sXZV6amyZt4kYdVqzkyyqhJo6GbgwqpewahCKjgHmTsjQ%3d%3d&rUzwRPf%2bZ3zd4E7Ikn8Lyw%3d%3d=pwRE6AGJFLDNlh225F5QMaQWCtPHwdhUfCZ%2fLUQzgA2uL5jNRG4jdQ%3d%3d&mCTIbCubSFfXsDGW9IXnlg%3d%3d=hFflUdN3100%3d&kCx1AnS9%2fpWZQ40DXFvdEw%3d%3d=hFflUdN3100%3d&uJovDxwdjMPoYv%2bAJvYtyA%3d%3d=ctNJFf55vVA%3d&FgPlIEJYlotS%2bYGoBi5olA%3d%3d=NHdURQburHA%3d&d9Qjj0ag1Pd993jsyOJqFvmyB7X0CSQK=ctNJFf55vVA%3d&WGewmoAfeNR9xqBux0r1Q8Za60lavYmz=ctNJFf55vVA%3d&WGewmoAfeNQ16B2MHuCpMRKZMwaG1PaO=ctNJFf55vVA%3d)) on an options appraisal for the establishment of an ISP in a primary school in the Perth Academy catchment area. The Committee agreed to commence with the recommendation to establish an ISP at Viewlands Primary School to increase the provision of locally available ISP placements for children with complex and multiple ASN who live in the Perth Academy catchment area in Perth City

2.5 As a result of the Committee’s decision, the Strategic Lead for Education and Learning is required to formally consult the appropriate bodies and persons in relation to establishing Additional Support Needs specialist provision out with a special school.

2.6 The consultation process to be carried out will involve Education Scotland and the general public and will be completed in terms of the Schools (Consultation) (Scotland) Act 2010.

**3.**  **VIEWLANDS PRIMARY SCHOOL**

3.1 Viewlands Primary School is situated in Oakbank Crescent, Perth PH1 1BU. The

school provides primary school education for girls and boys from Primary 1 to

Primary 7 and currently has a roll of 312 primary pupils. The school provides

nursery education for children in their ante-pre-school and pre-school years,

with 24 spaces. Viewlands Primary School is a non-denominational school and

situated on a shared site with Perth Academy and Fairview Special School.

3.2 Establishing a new ISP at Viewlands Primary School would increase the number

of placements for children with complex and multiple ASN, enhancing the overall

capacity of ISPs within the local management group of Perth Academy and the catchment primary schools.

3.3 It is intended that the new ISP will utilise spaces in the school building that will be

redesigned into specialist classrooms and areas tailored to meet the needs of children with ASN.

**4.**  **PROPOSAL**

4.1 It is therefore proposed that the Council permanently establishes an ISP at Viewlands Primary School with effect from January 2026.

4.2 The ISP at Viewlands Primary School will comprise the following accommodation:

* ASN Classroom 1 – 52.8m2
* ASN Classroom 2 – 52.8m2
* Sensory room – 13.4m2
* Personal care room – shared with the school 10.4m2
* Outdoor area for children accessing the ISP

4.3 The ISP at Viewlands Primary School will accommodate up to 16 pupils with

multiple and complex additional support needs.

4.4 Pupils considered eligible to attend the ISP will be assessed and placed by a Transition Panel within Education and Learning in accordance with Perth and Kinross Council’s Admission Policy.

**5.**  **TRANSPORT**

5.1 Perth and Kinross Council currently provides free transport for eligible pupils who attend their catchment primary and secondary schools. There will be no change in eligibility for pupils entitled to home to school transport.

5.2 Transport arrangements for the Additional Support Needs specialist provision would be made in line with the current Perth and Kinross Council policy for Home to School Transport. Under this policy, pupils will be eligible for free home to school transport to attend their designated school where the distance between their home address and the catchment school is more than 2 miles for primary pupils.

5.3 Free home to school transport is not provided for pupils who attend a school of their parents’ choice as the result of a successful placing request.

5.4 The establishment of an ISP at Viewlands Primary School may negate the

requirement for some pupils with complex additional support needs to travel distances to access an ISP in another Perth and Kinross Council primary school.

**6.**  **EDUCATIONAL BENEFITS STATEMENT**

**6.1**  **Educational Benefits Statement of the Proposal**

Establishing an ISP at Viewlands Primary School would introduce a second primary school ISP to the primary schools within the Perth Academy catchment area located in Perth City. This expansion would offer several benefits, including an increased number of placements, delivery of best value in the provision of ISP placements by ensuring resources and support are evenly distributed across school catchments, and a reduced need for home-school transport**.**

This will support the children attending to reach their full potential and allow for an improved transition into an ISP located within the catchment secondary school, Perth Academy.

The establishment of an ISP within Viewlands Primary School will ensure that children with complex and multiple additional support needs, who reside in the local management group catchment area of Perth Academy and associated primary schools, can access education closer to home without the need for lengthy taxi journeys to and from a school in another area of Perth and Kinross.

**6.2**  **Impact on children in the catchment of Viewlands Primary School:**

The proposal will ensure that children with multiple and complex needs living within the local management group area and requiring to attend an ISP have access to this in a local, bespoke learning environment, designed specifically to meet a wide range of learners' needs. Learning spaces will incorporate sensory and quiet zones, allowing children the space and privacy to regulate their emotions without leaving the learning area. The provision will create a safe, nurturing environment, also benefiting from an outdoor play space.

Additionally, children will benefit from remaining within a primary school that feeds into their secondary catchment school, allowing them to stay within their community and maintain important social connections.

There will be no impact on classroom space for mainstream pupils at Viewlands Primary School, as the school has sufficient capacity to develop and accommodate classrooms dedicated to ASN education provision without impacting mainstream education.

By having access to a dedicated learning environment, children with additional support needs can thrive academically and socially, benefiting from personalised attention and resources that cater to their unique requirements. Families will also find reassurance in knowing that their children are receiving the best possible support close to home, reducing the need for long commutes and allowing for stronger community ties and parental access.

**6.3** **Impact on future pupils of Viewlands Primary School:**

This proposal will ensure that children who are eligible to attend the ISP at Viewlands Primary School in the future will have access to modern accommodation, facilities, and resources that best support their learning needs. This will include classrooms and resources that enable them to fully participate in all areas of the curriculum.

**6.4** **Impact on other children in the Council area:**

The establishment of an ISP within Viewlands Primary School will create additional capacity in ISPs in other areas of Perth and Kinross.

**6.5** **Minimising or avoiding adverse effects:**

The Council has a good history of working with staff, parents, children, young people, and the wider community to identify and overcome issues relating to major proposals such as the establishment of specialist education provision. All stakeholders will be given an opportunity to inform and participate in the development of the proposed project. Children currently attending Viewlands Primary School and their families, as well as the families of children in the school’s Early Learning and Childcare setting who will attend Viewlands Primary School within the next two years, will have the opportunity to provide their views on the proposal as part of activities associated with the public consultation process.

As proposed works will take place outwith term time, it is not anticipated that any building works associated with the proposal will have an adverse effect on school operations. Any early commencement of works or delays to completion will be managed and risk assessed appropriately.

Children from the Viewlands Primary School catchment area who are already attending an ISP at another school will have the opportunity to move to the new ISP at Viewlands Primary School. It is important to note that there will be no requirement to move if this is not the preference of the parent or child.

**6.6** **Summary of benefits:**

* Children and their families will benefit from the learning and teaching environment at Viewlands Primary School being extended to meets the needs of learners with multiple and complex needs through a learning environment that provides Curriculum for Excellence, a sensory curriculum, moving and handling support if required, and the development of life skills and bespoke transitions to employment, further education, or highly individualised community plans.
* The proposed ISP at Viewlands Primary School will be a bright, stimulating, and safe environment for learning and teaching, designed specifically to meet the needs of children with multiple and complex additional support needs.
* The learning environment will support the education and emotional needs of children with additional support needs by ensuring that quiet and calm areas to support wellbeing are available within the learning setting.
* Children with additional support needs will benefit from direct access to a dedicated, outdoor play space specifically for the ISP.
* The establishment of an ISP within Viewlands Primary School will ensure that children with additional support needs, who reside in the school catchment area, can access education closer to home and alongside community peers without the need for lengthy taxi journeys to and from school.
* By having access to a dedicated learning environment, children with additional support needs can thrive academically and socially, benefiting from personalised attention and resources that cater to their unique requirements.

Families will also find reassurance in knowing that their children are receiving the best possible support close to home, reducing the need for long commutes and allowing for stronger community ties and parental access.

**7.**  **LIKELY EFFECT ON THE LOCAL COMMUNITY**

7.1 The community will benefit from a learning establishment specifically designed to meet the needs of children with additional support needs. This facility will not only provide tailored educational resources and support but also foster a sense of inclusion and belonging for all children within their local community.

7.2 The proposal will not adversely impact on local, social or economic activities.

**8.**  **IMPLICATIONS FOR STAFF**

8.1 Staffing arrangements will be consistent with Perth and Kinross Council Staffing Standard and other local agreements.

8.2 Detailed consultation will be undertaken with individual members of staff currently working in the school, Trade Unions, and professional associations on the establishment of an ISP in Viewlands Primary School.

**9.**  **EQUAL OPPORTUNITIES**

9.1 An Equality Impact Assessment (EqIA) is a statutory requirement for the Council to assess the policies and practices necessary to meet the requirements of anti- discrimination and equalities legislation. An EqIA can provide more information to develop and deliver services that meet the needs, in this case, of young people, parents and staff.

9.2 The aim of an EqIA is to examine policies and practice in a structured way to make sure that adverse effects on equality target groups are avoided. It is also a tool to enable the Council to assess what positive steps it can take to promote equality of opportunity and measure the results of the actions that have been taken.

9.3 Having regard to the provision of an ISP at Viewlands Primary School, it is not believed that this will have a negative impact on any of the equality target groups. The ISP will promote equality of opportunity for children with complex and multiple Additional Support Needs.

9.4 As part of the consultation process the Council will consult with a wide range of stakeholders, including staff, parents/carers and children, and will address comments about equality during this consultation for inclusion in the EqIA.

9.5 Under the Equality Act 2010, education providers must not treat disabled pupils less favourably and should take reasonable steps to avoid putting disabled pupils at a substantial disadvantage. The Additional Support Needs specialist provision will comply with the Council’s Accessibility Strategy and, therefore, would positively promote equal opportunities for any child who has a disability.

**10.**  **CONCLUSION**

10.1 The Council has a duty to ensure that education provision is adequate, delivered and managed appropriately to meet the needs of the children attending the school. In the case of Viewlands Primary School, the establishment of an ISP will expand the education provision available by providing access to special education.

10.2 The Council believes that the measures proposed in this document will enhance the provision of specialist education in Perth and Kinross.

10.3 There are strong educational arguments in favour of this proposal.

10.4 Future pupil projections have been considered and detailed within the

[Options Appraisal](https://perth-and-kinross.cmis.uk.com/perth-and-kinross/Document.ashx?czJKcaeAi5tUFL1DTL2UE4zNRBcoShgo=mINXVbQ1Wnwiu9IrrssSq4%2b4Wl3aEhjJqG%2bHXCDwZag79wpiHAkI%2bA%3d%3d&rUzwRPf%2bZ3zd4E7Ikn8Lyw%3d%3d=pwRE6AGJFLDNlh225F5QMaQWCtPHwdhUfCZ%2fLUQzgA2uL5jNRG4jdQ%3d%3d&mCTIbCubSFfXsDGW9IXnlg%3d%3d=hFflUdN3100%3d&kCx1AnS9%2fpWZQ40DXFvdEw%3d%3d=hFflUdN3100%3d&uJovDxwdjMPoYv%2bAJvYtyA%3d%3d=ctNJFf55vVA%3d&FgPlIEJYlotS%2bYGoBi5olA%3d%3d=NHdURQburHA%3d&d9Qjj0ag1Pd993jsyOJqFvmyB7X0CSQK=ctNJFf55vVA%3d&WGewmoAfeNR9xqBux0r1Q8Za60lavYmz=ctNJFf55vVA%3d&WGewmoAfeNQ16B2MHuCpMRKZMwaG1PaO=ctNJFf55vVA%3d) and the ISP is required to continue to meet the needs of projected and potential pupils with complex and multiple Additional Support Needs living in the school catchment area.

10.5 In summary, it is proposed to permanently establish an ISP at Viewlands Primary School from January 2026.

**11.** **INTERIM ARRANGEMENTS**

11.1 It is intended that the proposal will be permanently implemented from January 2026. This will allow the Council to conduct the necessary consultation in accordance with the relevant statutory frameworks. Temporary arrangements will be in place from August 2025 until December 2025 to enable children to begin attending the ISP class whilst the final processes of approval are completed.

**12.**  **OTHER ISSUES**

**Management of Proposals**

12.1 It is acknowledged that should the proposal be approved and implemented, forward planning will be required from Education and Learning and school senior staff, as a matter of good management practice. This planning is necessary in respect of pupil placements, school transport arrangements and associated issues.

12.2 It is not anticipated that there would be implications for any teaching or support staff currently employed at Viewlands Primary School as a result of this proposal.

**13.**  **FINANCIAL IMPLICATIONS**

13.1 Staffing revenue costs to deliver this will be funded by redistributing existing resources and allocating budget from additional Scottish Government funding for ASN. This will support the full cost of staff teams based upon nationally agreed staff: pupil ratios.

13.2 There may be savings which can be achieved by ensuring that pupils with complex Additional Support Needs can be educated in a school within their locality and reduce the requirement for such pupils to be transported significant distances to attend specialist provision to meet their needs.

13.3 There are some costs associated with the consultation process in terms of publicity and providing information.

**14.**  **RESPONDING TO THE PROPOSAL**

14.1 Interested parties are invited to respond to the proposal by making online, electronic or written submissions on the proposal.

Online: [www.pkc.gov.uk](http://www.pkc.gov.uk)

By e-mail: [FBSStatconsultations@pkc.gov.uk](mailto:FBSStatconsultations@pkc.gov.uk)

In writing: Viewlands Primary School ISP Consultation, Education and Learning,

Floor 2, 2 High Street, Perth, PH1 5PH

**no later than close of business on Friday 6 June 2025.**

14.2 Those sending in a response, whether electronically or by letter, should know that their response will be open to public scrutiny and may have to be supplied to anyone making a reasonable request to see it.

14.3 Those submitting a response should note that personal information i.e. name, address and contact details will not be made available publicly. Only staff involved in the management and administration of the consultation exercise, including Education Scotland and the Elected Members of the Council will be given access to that information. An anonymised summary of the responses will be published on the Council’s website for information.

**AFFECTED SCHOOLS**

The following school is directly affected by this proposal document:

* Viewlands Primary School

**DISTRIBUTION**

A copy of this document is available on the Perth and Kinross Council

website: [www.pkc.gov.uk](http://www.pkc.gov.uk)

A link to an electronic version of this document will be provided by letter to:

* The Parent Council of the affected school
* The parents of children who attend the affected school
* Parents of children expected to attend the affected school within 2 years of the date of publication of this proposal document
* The teaching and ancillary staff at the affected school
* The trade union and professional association representatives of the above staff
* The Community Council
* Relevant users of the affected school
* Elected Members of Perth and Kinross Council
* Lay Members of Learning and Families Committee
* The Constituency MSPs and List MSPs covering the Constituency
* The Constituency MPs
* Tayside Contracts
* Education Scotland

A copy of this document is also available from:

* Education and Learning, Council Headquarters, 2 High Street, Perth
* Viewlands Primary School, Oakbank Crescent, Perth, PH1 1BU

This document is available in alternative formats or in translated form for

readers whose first language is not English. Please apply to Finance and Business Support, 2 High Street, Perth PH1 5PH or by e-mail: FBSGeneral@pkc.gov.uk

**CONSULTATION WITH CHILDREN**

Pupils will be consulted about the proposal in school in accordance with the Children’s Commissioner Guidance and further information about this will be provided to parents/ carers.

**SUMMARY OF PROCESS FOR THIS PROPOSAL DOCUMENT**

**1.** **Consideration by the Learning and Families Committee.**

This proposal document has been issued as a result of a decision on 29 January 2025 and 2 April 2025 of the Learning and Families Committee of Perth and

Kinross Council ([Report No 25/72](https://perth-and-kinross.cmis.uk.com/perth-and-kinross/Document.ashx?czJKcaeAi5tUFL1DTL2UE4zNRBcoShgo=fe8CPuhK2sXZV6amyZt4kYdVqzkyyqhJo6GbgwqpewahCKjgHmTsjQ%3d%3d&rUzwRPf%2bZ3zd4E7Ikn8Lyw%3d%3d=pwRE6AGJFLDNlh225F5QMaQWCtPHwdhUfCZ%2fLUQzgA2uL5jNRG4jdQ%3d%3d&mCTIbCubSFfXsDGW9IXnlg%3d%3d=hFflUdN3100%3d&kCx1AnS9%2fpWZQ40DXFvdEw%3d%3d=hFflUdN3100%3d&uJovDxwdjMPoYv%2bAJvYtyA%3d%3d=ctNJFf55vVA%3d&FgPlIEJYlotS%2bYGoBi5olA%3d%3d=NHdURQburHA%3d&d9Qjj0ag1Pd993jsyOJqFvmyB7X0CSQK=ctNJFf55vVA%3d&WGewmoAfeNR9xqBux0r1Q8Za60lavYmz=ctNJFf55vVA%3d&WGewmoAfeNQ16B2MHuCpMRKZMwaG1PaO=ctNJFf55vVA%3d) and [Appendix 1](https://perth-and-kinross.cmis.uk.com/perth-and-kinross/Document.ashx?czJKcaeAi5tUFL1DTL2UE4zNRBcoShgo=BSpSDh8hCxBeNepPcksVp%2f7mt57b4uiPzbbEteDeLmKFboKJ4%2bO%2bJQ%3d%3d&rUzwRPf%2bZ3zd4E7Ikn8Lyw%3d%3d=pwRE6AGJFLDNlh225F5QMaQWCtPHwdhUfCZ%2fLUQzgA2uL5jNRG4jdQ%3d%3d&mCTIbCubSFfXsDGW9IXnlg%3d%3d=hFflUdN3100%3d&kCx1AnS9%2fpWZQ40DXFvdEw%3d%3d=hFflUdN3100%3d&uJovDxwdjMPoYv%2bAJvYtyA%3d%3d=ctNJFf55vVA%3d&FgPlIEJYlotS%2bYGoBi5olA%3d%3d=NHdURQburHA%3d&d9Qjj0ag1Pd993jsyOJqFvmyB7X0CSQK=ctNJFf55vVA%3d&WGewmoAfeNR9xqBux0r1Q8Za60lavYmz=ctNJFf55vVA%3d&WGewmoAfeNQ16B2MHuCpMRKZMwaG1PaO=ctNJFf55vVA%3d) refers). This is to seek views

on the proposal in this paper.

**2.** **Proposal document and supporting information published on Council**  **website**

A link to a copy of this document will be issued to the consultees listed on the preceding page, and it will be published on the Council website: [www.pkc.gov.uk](https://pkc.sharepoint.com/sites/EDMS_ASNTransformation-SMTeam/Shared%20Documents/Programme/Place/ISP%20Statutory%20Consultation/Reports/www.pkc.gov.uk)

For access, follow the links Schools and Learning > School Estate Reviews > Current Consultations.

**3.** **Notice and consultation period**

Relevant consultees of the proposal will be notified of the consultation period, and the consultation cannot commence until this has been done.

**4.** **Length of consultation period**

The consultation will thereafter run from Thursday 24 April 2025 until close of business on Friday 6 June 2025, which includes a period of 31 school days.

**5.** **Public meeting**

A public meeting will be held at Viewlands Primary School to discuss these proposals. Anyone wishing to attend the public meeting is invited to do so. The meeting, which will be convened by the Education Authority, will be addressed by the Strategic Lead (Education and Learning), or other senior officers of the Council.

The meeting will be an opportunity for interested parties to:

* Hear more about the proposal
* Ask questions about the proposal
* Have their views recorded so that they can be taken into account as part of the consultation process.

The public meeting will be held on:

**Date:** **Monday 12 May 2025**

**Venue:**  **Viewlands Primary School**

**Time:**  **7.00 pm**

A note will be taken at the meeting of questions and views. This note will be published on the Council website, and a printed copy will be made available upon request.

**6.** **Involvement of Education Scotland**

When the proposal document is published, a copy will also be sent to Education Scotland by the Education Authority.

Education Scotland will also receive a copy of any relevant written representations received by the Authority from any person during the consultation period or, if Education Scotland agree, a summary of them. Education Scotland will further receive a summary of any oral representations made to the Authority at the public meeting which will be held and, as available (and so far, as otherwise practicable), a copy of any other relevant documentation.

Education Scotland will then prepare a report on the educational aspects of the proposal not later than 3 weeks after the Authority has sent them all representations and documents mentioned above. For the avoidance of doubt, the 3-week period will not start until after the consultation period has ended. In preparing their report, Education Scotland may enter the affected school and make such reasonable enquiries of such people there as they consider appropriate and may make such reasonable enquiries of such other people as they consider appropriate.

**7.** **Preparation of consultation report**

The Education Authority will review the proposal having regard to the Education Scotland Report, written representations that it has received, and oral representations made to it, by any person at the public meetings.

It will then prepare a consultation report. This report will be published in electronic format and will be published on the Council website. Anyone who made written representations to the Authority during the consultation period will also be informed about the report.

The report will include:

* a record of the total number of written representations made to the Authority during the consultation period.
* a summary of the written representations.
* a summary of the oral representations made at the public meeting.
* the Authority’s response to the Education Scotland Report as well as any written or oral representations it has received, together with a copy of the Education Scotland Report and any other relevant information, including details of any alleged inaccuracies and how these have been handled; and
* a statement explaining how the Authority complied with the requirement to review the proposal in light of the Education Scotland Report and representations (both written and oral) that it received.

The consultation report will be published and available for further consideration for a period of 4 weeks.

**8.** **Decision**

This report together with any other relevant documentation will be considered by the Learning and Families Committee of Perth and Kinross Council, who will come to a decision about whether to implement the proposal.

**9.** **Note on Corrections**

If any inaccuracy or omission is discovered in this proposal document, either by the Council or any person, the Council must investigate and decide what, if any, action is required. If relevant information has been omitted or there has been an inaccuracy, the Council will then take appropriate action which may include the issue of a correction notice, the publishing of a corrected proposal paper or the revision of the timescale for the consultation period if appropriate. In that event, relevant consultees and Education Scotland will be advised. The Authority must inform the person who made the allegation and what action it has taken.

**10.** **Note**

This consultation is being conducted having regard to the terms of the Schools (Consultation) (Scotland) Act 2010.