



**Perth and Kinross**  
**Child Protection Committee**  
**Quality Assurance Schedule**  
**1 January 2025 – 31 July 2028**

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**Getting it Right**  
**in Perth and Kinross**  
*Helping children be the best they can be*

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| <b>Guardian/Keeper:</b>                  | <b>Perth and Kinross<br/>Child Protection Committee (CPC)<br/>Quality Assurance Schedule 1 Jan 2025 – 31 July 2028</b> |
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## Introduction

Welcome to our new CPC Quality Assurance Schedule which runs from 1 January 2025 to 31 July 2028. **This schedule should be read in conjunction with the CPC Quality Assurance Strategy (2024).** This schedule marks a renewed commitment from the CPC and its partners to ensure strong and meaningful quality assurance to drive forward our programme of continuous improvement. This schedule is based on the academic year and has been written to include the second half of 2024 – 2025. Future plans will adhere to the academic year.

## Purpose

This schedule has been developed to ensure that there is a robust and transparent plan in place for our quality assurance activity. This marks a change in approach from ‘unannounced’ topics for our annual multi-agency audit to pre-planned and pre-programmed multi-agency activity. The purpose of this is to move away from what can be a deficit-based approach to quality assurance, to enable partners to commence their own improvement activity in the planned areas that, we as a partnership, have determined to be of interest for development. This means that when the multi-agency audit takes place, it will provide a secondary, evaluative and objective measure of the quality of work in the given area.

## Ongoing Processes

To keep the schedule simple and accessible, ongoing meetings and processes have not been included within it. Therefore, they are briefly captured here:

- The Child Protection Committee’s (CPC) subgroup, the Quality Assurance Working Group (QAWG) meets six times annually and will review performance management information quarterly.
- The Child Protection Inter-Agency Coordinator (CPIC) will complete and submit a Highlight Report to capture discussion on the performance management information and any trends or anomalies that the Quality Assurance Working Group may wish to draw to the attention of the wider Child Protection Committee.

## A note about topics and timings

The timings within the schedule are approximate and may be subject to change. The topics stated within the schedule may change if there is a presenting need to explore a live practice issue. Additional desktop audit or exploratory work may take place in addition to what is set out within the schedule.

| Year      | Month   | Activity Type & Ref                                     | Subject and Rationale                                                                                                                                                                                                                                                              | RAG |
|-----------|---------|---------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 2024-2025 | January | Desktop 4                                               | <b>The voices of Children and Young People in Child Protection Processes</b><br>(Option 1 of 2 from Multi-Agency Audit Options Paper, April 2024). This audit will explore how children and young people's views are sought and their voices heard in the decision-making process. | G   |
|           | March   | Desktop 5                                               | <b>Safe &amp; Together</b><br>This will explore to what extent S&T Training for staff has made a difference to practice for children, young people and parents subjected to domestic abuse.                                                                                        | G   |
|           | May     | Multi-Agency 2024/2025                                  | <b>Neglect - Recognition and Response</b><br>This will consider and review the multi-agency response to children and young people who have been subjected to neglect.                                                                                                              | G   |
|           | June    | Self-Evaluation Exercise                                | <b>Revisit and update CPC Scotland Self-Evaluation Exercise – Implementation of National Guidance</b> – to determine progress since October 2023                                                                                                                                   | G   |
|           | July    | Desktop 6                                               | <b>Revisiting Inter-agency Referral Discussions (IRDs) using the Tayside IRD Quality Assurance Framework</b> – selected by QAWG as the third desktop audit in April 2025.                                                                                                          | G   |
|           | August  | Preparation of Standards and Quality Report (2024/2025) | <b>Annual CPC Standards and Quality Report</b><br><br>Review of performance management information and data of key child protection processes in preceding year, summary of audit activity for the academic year. Refocus of improvement plan as required.                         |     |

| Year          | Month    | Activity Type & Ref                                     | Subject and Rationale                                                                                                                                                                                                                                                                                                                  | RAG |
|---------------|----------|---------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 2025<br>-2026 | January  | Desktop<br>7                                            | <b>CCRs categorised as ECS Other (Follow Up)</b><br>Follow up on use of categorisation of contacts further to Desktop 1 and implementation of Mosaic database for Children and Families Social Work. Timing is to allow for full Mosaic implementation - this was delayed from the planned start date in August 2024 to February 2025. |     |
|               | February | Desktop<br>8                                            | <b>Re-registration of babies, children and young people whose names have been added to the Child Protection Register</b><br>To explore what factors may have led to re-registration within two years of an initial period of registration.                                                                                             |     |
|               | May      | Multi-Agency<br>Audit                                   | <b>Assessment in Child Protection - identifying, assessing and articulating risk for children and young people.</b><br><br>This audit will consider the efficacy of assessment for children and young people who have been the subject of a Child Protection Assessment Report, following an Inter-Agency Referral Discussion.         |     |
|               | July     | Desktop<br>9                                            | <b>To be determined by QAWG</b>                                                                                                                                                                                                                                                                                                        |     |
|               | August   | Preparation of Standards and Quality Report (2025/2026) | <b>Annual CPC Standards and Quality Report</b><br><br>Review of performance management information and data of key child protection processes in preceding year, summary of audit activity for the academic year. Refocus of improvement plan as required.                                                                             |     |

| Year      | Month                  | Activity Type & Ref                                     | Subject and Rationale                                                                                                                                                                                                                                  | RAG |
|-----------|------------------------|---------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 2026-2027 | August                 | Preparation of Standards and Quality Report (2025/2026) | <b>Annual CPC Standards and Quality Report</b><br>Review of performance management information and data of key child protection processes in preceding year, summary of audit activity for the academic year. Refocus of improvement plan as required. |     |
|           | January                | Desktop 10                                              | <b>Child Protection Core Groups and Plans (Follow up)</b><br>A re-visit to Desktop Audit 3 to check progress on improving minuting of Core Groups and writing of plans.                                                                                |     |
|           | March                  | Desktop 11                                              | <b>Outcomes from Referrals to MASH (Follow up)</b><br>A re-visit to Desktop Audit 2 to check progress on recording, consent and outcomes.                                                                                                              |     |
|           | May                    | Multi-agency Audit                                      | <b>Consistency and Accuracy within Chronologies.</b><br>This will explore how effectively chronologies have been maintained within and across chronologies and how they support assessment and intervention.                                           |     |
|           | June (First Two Weeks) | Staff Survey (Partnership)                              | <b>Staff Survey to be re-sent across partnership</b><br>The Staff Survey in 2024 provided some positive reassurance regarding the efficacy of partnership working. This will re-visit the survey to track progress.                                    |     |
|           | July                   | Desktop 12                                              | <b>To be determined by QAWG</b>                                                                                                                                                                                                                        |     |
|           | August                 | Preparation of Standards and Quality Report (2026/2027) | <b>Annual CPC Standards and Quality Report</b><br>Review of performance management information and data of key child protection processes in preceding year, summary of audit activity for the academic year. Refocus of improvement plan as required. |     |

| Year      | Month   | Activity Type & Ref                                     | Subject and Rationale                                                                                                                                                                                                                                                  | RAG |
|-----------|---------|---------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 2027-2028 | January | Desktop 13                                              | <b>Unborn Baby Referrals - Outcomes</b><br>Reviewing Unborn Baby referrals to Children and Families Social Work UBB MASG and their outcomes.                                                                                                                           |     |
|           | March   | Desktop 14                                              | <b>Young People in Conflict with the Law</b><br>Reviewing responses to young people who have been referred to Children and Families Social Work due to coming into conflict with the law – are wellbeing and protection needs being addressed?                         |     |
|           | May     | Multi-agency 2027/2028                                  | <b>Problematic parental substance use – are we still getting our priorities right?</b><br>This audit will explore how children and young people who are living with this issue, and their parents, are being supported and risks to their wellbeing are being managed. |     |
|           | July    | Desktop 15                                              | <b>To be determined by QAWG</b>                                                                                                                                                                                                                                        |     |
|           | August  | Preparation of Standards and Quality Report (2027/2028) | <b>Annual CPC Standards and Quality Report</b><br>Review of performance management information and data of key child protection processes in preceding year, summary of audit activity for the academic year. Refocus of improvement plan as required.                 |     |

## List of Desktop Audits: Completed and Planned

These are audits completed by the Child Protection Inter-agency Coordinator.

| <b>Desktop Audit Number</b> | <b>Date Completed/ Planned</b> | <b>Subject of Audit</b>                                                                                                  | <b>Complete</b> |
|-----------------------------|--------------------------------|--------------------------------------------------------------------------------------------------------------------------|-----------------|
| 1                           | May 2024                       | <b>Child Concern Reports categorised as 'ECS Other'</b>                                                                  | ✓               |
| 2                           | June 2024                      | <b>Outcomes from referrals to the Multi-agency Screening Group (MASH)</b>                                                | ✓               |
| 3                           | July 2025                      | <b>Child Protection Core Groups and Child Protection Plans</b>                                                           | ✓               |
| 4                           | January 2025                   | <b>The voice of Children and Young People in Child Protection Processes</b>                                              | ✓               |
| 5                           | March 2025                     | <b>Safe &amp; Together</b>                                                                                               | ✓               |
| 6                           | July 2025                      | <b>Revisit and update CPC Scotland Self-Evaluation Exercise – Implementation of National Guidance</b>                    | ✓               |
| 7                           | January 2026                   | <b>CCRs categorised as ECS Other (Follow Up)</b>                                                                         |                 |
| 8                           | March 2026                     | <b>Re-registration of babies. children and young people whose names have been added to the Child Protection Register</b> |                 |
| 9                           | July 2026                      | <b>To be determined by QAWG</b>                                                                                          |                 |
| 10                          | January 2027                   | <b>Child Protection Core Groups and Plans (Follow up)</b>                                                                |                 |
| 11                          | March 2027                     | <b>Outcomes from Referrals to MASH (Follow up)</b>                                                                       |                 |
| 12                          | July 2027                      | <b>To be determined by QAWG</b>                                                                                          |                 |
| 13                          | January 2028                   | <b>Unborn Baby Referrals</b>                                                                                             |                 |
| 14                          | March 2028                     | <b>Young People in Conflict with the Law</b>                                                                             |                 |
| 15                          | July 2028                      | <b>To be determined by QAWG</b>                                                                                          |                 |

## List of Planned Multi-Agency Audits

Multi Agency Audits take place over 2 to 3 working days, with professionals from across the partnership working in multi-agency pairs, to review practice in an identified area and the impact on unborn babies, babies, children, young people and their families.

| <b>Year</b> | <b>Subject</b>                                                                                                      | <b>Completed</b> |
|-------------|---------------------------------------------------------------------------------------------------------------------|------------------|
| 2024/2025   | <b>Neglect - Recognition and Response</b>                                                                           | ✓                |
| 2025/2026   | <b>Assessment in Child Protection - identifying, assessing and articulating risk for children and young people.</b> |                  |
| 2026/2027   | <b>Consistency and Accuracy within Chronologies.</b>                                                                |                  |
| 2027/2028   | <b>Problematic parental substance use – are we still getting our priorities right?</b>                              |                  |