



**PERTH AND KINROSS
CHILD PROTECTION COMMITTEE**
Tuesday 1 April 2025 at 09:30 – 12:30
MS Teams

MINUTE

Present:

Bill Atkinson, Independent Chair, Child Protection Committee	(BA)
Jennifer Reid, Detective Chief Inspector, Police Scotland	(JR)
Arun Singh, Strategic Lead – Children, Families and Justice / CSWO, PKC	(AS)
Ben Colvin, Consultant Paediatrician, Community Child Health, NHS Tayside	(BC)
Lisa Sutherland, Locality Manager SCRA	(LSu)
Julie Baker, Child Protection Inter-Agency Coordinator, P&K	(JB)
Claire Wilson, Children Services Manager, Barnardo's Scotland	(CW)
Susie Turner, Inclusion Manager / Principal Educational Psychologist, Education and Learning, PKC	(ST)
Michelle Smith, Head Teacher, Coupar Angus Primary School, PKC	(MS)
Christine Couser, Depute Head Teacher Support, Bertha Park High School, PKC	(CC)
Zoey Pullar, Associate Nurse Director, NHS Tayside	(ZP)
Michelle Nicol, Child Protection Learning and Development Officer, PKC	(MN)
Rhona Corbett, Head of Heritage and Culture, Culture Perth & Kinross (CPK)	(RC)
Julie Hutton, Chief Executive, Independent Advocacy Perth & Kinross	(JH)

In Attendance:



Liz Magee, Public Protection Quality Improvement Programme Lead, NHS Tayside (<i>on behalf of G Gilling</i>)	(LM)
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Apologies:




Sharon Cooper, Service Manager, Children, Families and Justice, PKC	(SC)
David Macluskey, Strategic Lead: Education & Learning (Chief Education Officer), Perth & Kinross Council	(DM)
Alice McInnes, Director of Midwifery, NHS Tayside	(AM)
Alison Fairlie, Service Manager, HSCP – Mental Health, PKC	(AF)
Grace Gilling, Chief Nurse, Public Protection, NHS Tayside	(GG)
Elaine Ritchie, Strategic Lead – Housing and Communities, PKC	(ER)


Minute:

Claire Gray, Management Assistant, Business Support Team, PKC	(CG)
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	What	Who	When
1	Welcome, Introduction and Apologies		
	BA welcomed those present to the meeting. Apologies were noted as above. Members noted new members Zoey Pullar and Alice McInnes, who have joined the CPC to replace Lesley Sharkey. BA acknowledged Lesley's significant contribution to the CPC and wider work and has written to Lesley on behalf of the CPC to that effect.		
2	Good Practice Example – The Lighthouse		
	Sharon Thomas was unable to attend on the day – agreed to invite Sharon Thomas to part of the Development Day on 6 May 2025, as her input follows on from the mental health and education inputs at the additional CPC meeting on 21 Feb 2025.		
3	Minutes of Previous Meeting, Action Points and Matters Arising – 04/02/2025		
	The Minute of 4 February 2025 was approved as an accurate record. <i>Action 1: Risk Register – Agenda Item. Action Completed.</i> <i>Action 2: Trafficking / Exploitation data / case study – Next Meeting. Action Ongoing.</i> <i>Action 3: Multi-agency presentation on Bairns Hoose – Scheduled for 10 June 2025. Action Completed.</i>		 2025.02.04 CPC Minute Draft.docx
Action 1	Jennifer Reid to follow up on the data over the last 12 months and potentially look at a case study on trafficking / exploitation.	JR	Next Meeting
i)	CPC Risk Register – Members noted the updated RR to reflect the discussions at the last meeting. BA / JB coordinate the RR but noted the importance of members and their agencies taking responsibility for monitoring the existing controls in place and keeping these current. There should also be connections between the RR, Improvement Plan and work of the subgroups etc looking at how we can improve the services provided.		 2025.03.17 PK CPC Risk Register - Update

	What	Who	When
	<p>Suggestion to link in with Angus / Dundee to cover Tayside and anything that may support the P&K RR etc – JB to take forward with Angus / Dundee CPC Lead Officers and also more generally to strengthen links and look at what we could do with Tayside colleagues etc.</p> <p>Angus Inspection – agreed to seek feedback from Angus colleagues about their experience once the report has been published.</p>		
4	Minutes of Additional Meeting, Action Points and Matters Arising – 21/02/2025		
	<p>The Minute of 21 February 2025 was approved as an accurate record.</p> <p><i>Action 1: Allocate time for follow up discussions at the CPC Development Day in May 2025 on the education, mental health and CAMHS inputs – Agenda Item. Action Completed.</i></p>		 2025.02.21 CPC Minute Draft (Additi
5	CPC Development Day – 6 May 2025		
	<p>Members noted this will be a half-day session in person. It will also be an opportunity to reflect and consider our priorities going forward. BA / JB will send out further information in the next couple weeks around topics for discussion – members to send any suggestions to BA / JB as soon as possible.</p> <p>CPC Week of Events – 28 Apr-2 May 2025 – The CPC, between now and the Development Day, along with the Adult Protection Committee, has some focus work in Letham to engage with the community about their expectations of the CPC / APC and how we can work with the community and individuals about issues they are interested in or concerned about. Further information / schedule to follow.</p>		
Action 2	Bill Atkinson / Julie Baker to share further information / tentative topics with members for the upcoming CPC Development Day.	BA / JB	ASAP
Action 3	Bill Atkinson / Julie Baker to share further information with members for the upcoming CPC Week of Events scheduled for 28 April 2025.	BA / JB	ASAP
6	Multi-agency Audit Update and Quality Assurance Schedule and Strategy		
	<p>Members noted the work the QAWG have been doing in terms of identifying topics for the QA audit schedule going forward. There is leeway within the schedule for any other areas that come up and keen to include the voices of children and families in these audits as much as possible. Members noted this year's multi-agency audit will be looking at recognition and response to neglect. JB to circulate the final versions.</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  2025.02.24 Quality Assurance Schedule.d </div> <div style="text-align: center;">  2024.10.02 Quality Assurance Strategy.c </div> </div> <p>Opportunity to think more about earlier intervention where it may be more third sector, education, health involvement – the new social work database (MOSAIC) will help identify some of those early cases going forward.</p> <p>Opportunity to link in with Tayside colleagues around some sense checking for audits etc. BA / JB to link in with their Tayside counterparts.</p> <p>Agreed.</p>	JB	Attached/ Complete
Action 4	Bill Atkinson / Julie Baker to meet with their Tayside counterparts in terms of the risk register, audit activity and more generally to strengthen collaborative working.	BA / JB	TBC
7	CPC Improvement Plan 2025-2028 – Progress Report 1		
	<p>Members noted the Progress Report 1. Noted JB plans to bring a Progress Report to the CPC every three months to keep members updated.</p> <p>Proposing a new task to look at Working Safely with CYP (Positions of Trust) which came up recently in the CPCScotland presentation about the Jay Report / Exploitation of Children. Also the Learning Review that East Lothian and Midlothian published – JB has been in contact with them about delivering a seminar on the LR and will circulate further information once a date is confirmed.</p>		 2025.02.14 Progress Report 1 - Improveme

	What	Who	When
	<p>BA reflected on the work the CPC has done previously around faith groups, the SFA etc which went so far before we were not able to progress further – this suggested new task is an opportunity to reflect and review what other actions, if any, we need to take around that area as well as the wider Working Safely with CYP.</p> <p>MN highlighted that in terms of existing training, positions of trust is addressed in the course for child protection officers – suggestion to have this as a topic for a future Community of Practice event to scope out with a wider audience what the CPC could do in terms of supporting the wide range of networks covered by this area etc.</p> <p>BA to discuss off table with JB whether there is further work we can do in our links with PKAVS around the third sector interface. CW suggested it may be helpful to link in with the NSPCC in terms of training and awareness raising etc that is accessible to a lot of different groups – MN to take forward.</p> <p>Lead person to be identified for 3.1: Promote an understanding of our work within communities – nominations to be sent to JB. Identifying a Lead for 2.1: Whole Family, Whole of Life approach to Public Protection on hold as there was discussion at COG recently and it may be taken forward through another mechanism.</p> <p>Agreed.</p>		
	Standing Agenda Items:		
8	<u>P&K CPC Joint Protocol: Care and Risk Management (CARM) and Joint CPC and APC Protocol: Transitions</u>		
	<p>CARM – protocol fully operationalised and Keith Main, lead for children and families is looking at rolling out the training to staff.</p> <p>Transitions – JB re-circulated the protocol for comment (previously agreed it would be an interim protocol for one year) and it will be updated. Key issue around the 16-18 group transitions in terms of CP or AP responsibility etc which is being discussed at the Social Work Governance and Quality Assurance Group, and Iain Wilkie, AP Coordinator is looking at a small test of change around this. JB to get an update on the transitions test of change for the next meeting.</p>	JB	Next Meeting
9	CPC Community of Practice (CoP): Reflective Practice Sessions		
	<p>Members noted the evaluation summary of the last event on Professional Disputes & Disagreements in Child Protection: Considering Thresholds, Resolution and Escalation. The next event is on 27 May 2025 on Safeguarding Children with Disabilities. Further information / resources can be found on the Child Protection CoP Padlet.</p> <p>JB noted as part of the improvement plan a SLWG are refreshing some of the CPC guidance documents (supported with a short video explaining the key points) in tandem with the CoP events.</p>		 Community of Practice - Profession
10	Feedback from CPCScotland		
	Members noted the brief summary of points that JB pulled together on the Jay Report. Members noted discussions already at agenda item 7.		 2025.03.11 Jay report CAI.pdf
11	Tayside Bairns Hoose / Scottish Child Interview Model (SCIM)		
	JR provided a brief update around the Bairns Hoose and SCIM which continue to work well. Tayside Pathfinder funding bids submitted for the Bairns Hoose. National Bairns Hoose event on 29 Apr 2025 being hosted by P&K. As previously agreed, Bairns Hoose and SCIM will be a major item at the next CPC meeting.		
12	Group Updates		
i)	CPC Practice Improvement Working Group – last met on 18 Mar 2025; discussions around the QA schedule etc.		
ii)	CPC Quality Assurance Working Group – Members noted the Highlight Report. Noted there is nothing for escalation to the CPC.		 CPC Highlight Report QAWG 1902

	What	Who	When
	iii) Independent Schools Child Protection Group – small group at the last meeting on 25 Feb 2025 – launched a survey to check if there is still interest etc. Discussions around the use of AI etc.		
13	AOCB		
	i) NHS Tayside Public Protection Annual Report 2023/24 – Members noted the Annual Report for information.		 PP Service Annual Service Report 2023
14	Meeting Dates 2025		
	All Meetings on Tuesday 09:30 – 12:30: <ul style="list-style-type: none"> 10 June (in person); 9 September (in person); 4 November (on teams); 2 December (in person). CPC Development Day: <ul style="list-style-type: none"> 6 May (half day in person). 		