



Perth and Kinross Adult Protection Committee Minute

Friday 25 April 2025, 10am via Microsoft Teams

Attendees

Andrea McCallum (AM)	Acting Service Manager, Housing, Perth and Kinross Council
Arun Singh (AS)	Chief Social Work Officer
Bill Atkinson (BA)	Independent Convener
Christopher Lamont (CL)	Strategic Lead for Mental Health, NHS
Grace Gilling (GG)	Associate Nurse Director (Public Protection), NHS Tayside
Iain Wilkie (IW)	Adult Protection Co-ordinator, Perth and Kinross HSCP
Jane Menzies (JM)	Head of Integrated Services for Adults within HSCP
Julie Hutton (JH)	CEO, Independent Advocacy
Julie Wyllie (JW)	Manager, Robert Douglas Memorial Care Home
Michael Wilson-Wynne (MW)	Detective Sargent, Public Protection Safeguarding, Police Scotland
Sandra Rae (SR)	Mental Welfare Commission
Sarah Peterson (SP)	GP Clinical Lead in Perth and Kinross, NHS
Sheila McCole (SM)	Councillor, Perth City South
Susan Hunter (SH)	Independent Vice-Convener
Susan Netherington	ASP Admin
Valerie Davis (VD)	Lead Nurse, PKC

Apologies

Alison Jenkins (Nee Fairlie)	Service Manager, Social Work, Perth and Kinross HSCP
Dave Henderson	Scottish Care, Independent Sector Lead, Perth and Kinross
Jennifer McOmish	Safer Communities
Karyn Sharp	Service Manager, Social Work, Perth and Kinross HSCP
Lee Stewart	DI, Risk and Concern Hub, Police Scotland
Winnie Burke	Strategic Inspector, Care Inspectorate
Kerry Sweeney	Scottish Ambulance Service
William Young	Scottish Ambulance Service

Correspondence Members

Amanda Welch	Care Inspectorate
Brian Hutton	Improvement Officer, ECS
Deborah Lally	Perth College
Daniel Smith	GP, NHS

Erin Wilson	Capability Scotland
Ewan Baird	Scottish Fire and Rescue Service
Gordon McNelis	Mental Welfare Commission
Louis Ford	Team Leader, SAS
Sarah Rodger	Legal Manager, Legal and Governance Services, PKC

1 Welcome and Apologies

BA welcomed all and apologies were also noted as above.

2 Minute of Adult Protection Committee (7 February 2025)

The minute from the last ASP Committee was discussed and attendees were invited to make comment.

GG advised that she has spoken with JM, the service user that attended the last ASP Committee and shared his ASP journey. GG and JM are in the process of arranging for him to deliver his presentation to senior mental health colleagues.

IW will support him to do this if something that JM would like.

3 Workstream 4 (WS4) - Supported self-evaluation and Associate Assessor in joint inspection activity

The APC were invited to participate in WS4. The APC heard from Paul Comley, Care Inspectorate about WS4, to support APCs learn, understand and replicate joint inspection activity in their own self-evaluation and audit work. IW has been working with the joint inspection team since the invite. Unfortunately, the dates allocated to the APC to review records clashes with the dates that IW is undertaking 'associate assessor' inspection work as part of his role within a joint inspection team undertaking an inspection of another areas integrated services.

Neither date was able to be shifted. Therefore, after collaboration within the joint inspection team, it was agreed that IW will continue with his associate assessor work, but continue with WS4 until case file reading, then convert to being a desktop partner where case file reading is not conducted.

IW stated that his experience of both WS4 and being an active associate assessor in a joint inspection was allowing him to see areas where ASP audit and self-evaluation work can be strengthened.

4 Multi-agency audit 2024/25

IW spoke to the Multi-agency Case File Audit that was sent to attendees prior to today. IW thanked MW who participated in the audit, along with GG's team as without them, it would not be a multi-agency approach to identifying strengths and areas for improvement.

IW highlighted that prior to the audit the Care Inspectorate published an updated quality improvement framework (QIF), and the methodology of this audit has been aligned with that improvement framework.

Within the audit they looked at eight of the more complex areas of Adult Support and Protection work, from the decision making to instigate Adult Support and Protection to the conclusion. In some of the cases looked at were complex enough to have multiple Adult Support and Protection case conferences.

The audit found improvement in adopting a greater multi-agency approach to ASP in P and K. It found that improvements need to be made about how we need to do everything we can to encourage the adult and the unpaid carer to remain involved.

IW notes that some of the learning was not dissimilar to the findings from previous audits around the benefits of a multi-agency chronology rather than a single agency and the need to change the thinking about ruling advocacy in to supporting those subject to ASP to one where advocacy needed to be ruled out.

An updated ASP assessment framework gives greater focus on these areas.

Now that MOSAIC the new system that will be used within PKC is in place from February 2025, he hopes that this will improve.

JH highlighted that Independent Advocacy Perth and Kinross is commissioned to advocate for Unpaid Carers, and notes that the service works with small numbers annually. This indicates these are self-referrals.

AS commended the audit and can see that there is learning taken from it. AS suggested a one-page infographic may be beneficial and asked how this audit is being shared with the wider workforce.

IW confirmed this audit has been informally shared with the Adult Social Work, Social Care forum and following today it can be shared as required. GG confirmed that the audit will be shared at the Public Protection group within health.

SM asked for the committee to consider how we portray or manage expectations about what services can be offered and if we need to reach out to our third-party partners

who very often work at the frontline. SM often signposts people to support services and the feedback is that they no longer have the funding or time available.

BA noted that part of the committee's responsibilities are communication and public information which is why sessions are being organised at the Letham Hub which will be discussed further later on within this meeting. BA agrees that if people are not aware of what support is available then the value is significantly limited.

JH commented on how Independent Advocacy Perth and Kinross and the Third Sector generally can be considered to have strong communication skills that add value to the delivery of services overall, and we could use this more; however, the competitive nature of funding can present resistance or misunderstanding between sectors and get in the way. Is this an indicator that funding discussions are required.

BA said that resources and the impact that has, has been discussed previously both at the Child Protection committee and this committee. BA said that he is happy to discuss this further if felt suitable but to ensure we meet the agenda today it should be discussed on another occasion.

5 APC Improvement Plan 2024 to 2026 Update

IW spoke to the APC Improvement plan shared prior to the today's meeting.

AS wonders if the areas should be broken down into smaller actions, for example under Assurance, improvement no 1:1 has eight points to meet that action. That way it is providing credit for the areas that have been completed. AS said that breaking down the points will highlight those actions that are more deliverable.

IW has considered this previously but was wary of making the document too large. IW agreed to look at that approach again, although he noted that each of the areas for improvement identified within this plan is complex and often required a complex response in several areas.

BA notes the complexity of the improvement plan and looking at possible areas that have had improvement and recognising that they may now be business as usual such as chronologies.

SR asked if the improvement plan is taken to a subgroup that works towards this improvement plan. IW confirmed that there is an ASP Sub-Group and if approved at APC today, the improvement plan will be shared with them to ask how members of the subgroup can contribute to the improvements. The sub-group is made up of frontline practitioners from Social Work, Health, and Police along with third sector Scottish Fire

and Rescue. There will be an ask from the sub-group for them to look at the improvement plan and share with IW where they can contribute.

The APC approved the latest update of the APC Improvement plan 2024 to 2026.

Risk Register

IW spoke to the Risk Register which was shared with the ASP Committee within today's papers. IW provided an overview of each section and opened the floor to any questions. No questions were raised therefore the risk register was accepted as our current risk register.

6 Letham Community Week – community engagement

In order to increase engagement and obtain what is important to the community, there is an Adult and Child Protection session on Tuesday 29 April at 6.30pm at the Letham Hub. Both IW and Julie Baker, the Child Protection Interagency Coordinator, will be delivering presentations and providing time for questions.

Coinciding with the meeting there are a number of opportunities at the Letham Hub which have been publicised through the website. There are targeted sessions around matters such as financial harm. It will allow people to see what financial harm is and what we can do about it. People from Letham have also been encouraged to complete a survey about what adult and child protection means to them.

The feedback provided to us will inform what we do to improve Adult and Child Protection.

SM said it is a really good initiative and asked if it has been shared with elected members for them to share on their social media.

BA confirmed that they had considered how broadly this session should be published and it was agreed that we should be cautious on this occasion. BA said that we need to make sure that we can act on the feedback provided, which is the commitment made. This will be a learning exercise and if it works can be carried out again and if not learning can be taken.

7 NHS Update

IRD audit

IRD review meetings took place between 10 January 2024 and 6 March 2024, involving Police Scotland, NHS Tayside Adult Protection Team, and PKC HSCP SW Team Manager representation, with 15 IRD meetings being reviewed.

Recommendations were:

- Minute template requires redraft if there is a wish to have a simple means of scrutinising when the safeguarding concern was received. It was also suggested that the template includes a specific section to prompt documentation of analysis of the three-point criteria. Ideally the template should be Tayside-wide capitalising on findings from IRD review processes that have taken place across the district.
- Rationale and context for holding an IRD would benefit from being explicitly recorded by minute takers, to provide a clearer audit trail of defensible decision making.
- Key partners should be invited to an IRD. Care Inspectorate highlighted too many people invited could result in an IRD adapting to an ASP case conference.
- Further single and multi-agency audit activity should build on the benefits of including front-line practitioners, in terms of embedding learning in practice.

IW said that he feels we can now say with confidence that IRDs within Perth and Kinross are mostly effective. We will continue to look at this to shoot for excellence.

GG agrees that significant improvement has been seen in IRDs and looks forward to the approach IW has suggested for ongoing scrutiny. MW echoed this thought.

Annual Report

GG confirmed this is the second NHS Tayside Public Protection Annual Report covering the period 2023-24. The focus of the report is how the public protection service is being embedded the service and strengthened the practice through a quality improvement approach.

The timeline for getting the document has been challenging. Currently the team are working on the annual report for 2024-25 which they hope to share in September so will be more timeliness.

GG welcomed feedback on the document which she hopes reflects a multi-agency approach which they recognise is greatly beneficial and welcomed.

BA commended GG for the report which highlights the improvements that have been made over the years in relation to increased support for all aspects of public protection.

Team update

GG highlighted work that the team are currently undertaking around the standards in our public protection accountability and assurance framework, which is around trauma training and practise. GG recognises that whilst we have completed a lot of training there is still a lack of trauma informed approach. GG, another Associate Nurse Director,

and partner agencies including Bonnie from Perth and Kinross met for the initial meeting. This meeting was to scope out how we embed the practice. GG hopes to bring this work back to the committee in due course to share their findings.

GG and her team are also looking at sexual safety within the NHS settings due to the media reports released at the beginning of the year along with a more recent media interest in single sex accommodation. GG said that they are taking this opportunity to align their policies and review them to ensure they are in line with key legislation and best practice. This will give clarity for both the workforce and members of the public on how they should expect to be treated and what services they should receive for areas around sexual safety, same sex accommodation, intimate care examinations, chaperone, etc. Updates will also be provided in due course.

SM notes that the annual report is very important and that many elected members will not be aware of this report, or the good work being carried out. SM agreed to speak with GG separately about sharing this document widely.

8 Police Scotland Update

Banning Orders

MW highlighted there has been an issue highlighted recently due to a new piece of legislation which is the Criminal Justice Act 2016 this allows new powers for our custody division and our custody settings. Within those powers it allows the custody division lawful authority to keep people in custody, and the justification for that. Equally it also provides the rationale for not keeping people in custody as well, and the justification for using other conditions like release on police undertakings, reported cases, etc. This has impacted Banning Orders, as it has almost made the ASP act in terms of Section 29 obsolete. This piece of legislation states that the officer in charge of the police station is to keep the offender in custody and bring them before the Sheriff the next lawful day. This has resulted in people that have been arrested for breaching a Banning Order, being either refused at custody, not accepted in the first place, or advised to report the matter as a standard reported case which is not what section 29 of the ASP legislation provides. MW confirmed that this matter has been escalated to the National ASP team within Police Scotland who are looking to see if this is a national pattern or if this is a local issue.

Another matter being looking into is the perception of the legislation specifically Banning Orders and the need for collaboration when removing someone's liberty. Currently police within Tayside will look for collaboration but from communications with the legal team within Perth and Kinross Council, their view is that police do not need collaboration and can arrest someone and keep them in custody overnight on the say so of one individual. Currently from with the police the advice given is to continue to

seek collaboration as we would with standard court bail conditions. MW advised that the individual involved in the Banning Order may have been assessed as lacking capacity or have other vulnerability such as learning disability or a dementia diagnosis etc, therefore if they make a statement that someone has breached a Banning Order and no collaboration has been sought, it could result in an unlawful arrest. MW agreed to look into this further with IW following today.

Financial Harm

MW highlighted the rise of financial harm within Perth and Kinross, which can be vary from misuse of Power of Attorney to Sextortion. Not every occasion will be related to Adult Protection but there is a risk of harm there which may be worthwhile looking at and a possibly option of a financial harm group set up to have a set pathway for these cases.

IW highlighted that that there was a previous financial harm sub-group, and he would be happy to reconvene this if felt beneficial. IW asked of the committee that if they were aware of anyone within the banking sector that would be happy to get involved to let him know. IW has wondered if concerns regarding financial harm should automatically go to an IRD to coordinate a joint social work and police response and would encourage a discussion around that.

AM highlighted that she may have a contact that could help. SM also noted that each bank should have someone that leads on fraud. SM also remembers a group call Making where we live better, and several banks were in attendance. If that is still in place they may be able to help. SM acknowledges that it is in the banks interest to prevent fraud. This will be discussed further out with today's committee.

FYI For information

- NAPC Progress Report

AOB The next ASP committee meeting is to be brought forward to the end of June to allow Bill to chair the APC before he steps down from his role as independent chair. IW will set a date for this.