

Privacy Notice – Private Water Supplies

Date notice written: October 2025



Why is this information being processed?

The information provided by you will be used by Perth and Kinross Council to aid in the protection of private water supplies and their regulation in accordance with the relevant regulations.

Who is processing this information?

The personal information you have provided will be processed by Perth and Kinross Council, Council Building, 2 High Street, Perth, PH1 5PH. Email Enquiries@pkc.gov.uk or telephone 01738 475000.

Why is it lawful for the Council to process this information?

The Council is permitted to process your personal data in this way under the terms of Article 6(1)(e) of the UK General Data Protection Regulation, “processing is necessary for the performance of a task carried out....in the exercise of official authority”.

In relation to the protection and regulation of private water supplies, the relevant legislation and associated Scottish Statutory Instruments are the Water (Scotland) Act 1980, the Private Water Supplies (Scotland) Regulations 2006 (SSI 2006/209), the Water Intended for Human Consumption (Private Supplies) (Scotland) Regulations 2017 (SSI 2017/282), the Water Quality (Scotland) Regulations 2010 (SSI 2010/95) and the Water Supply (Water Quality) (Scotland) Regulations 2001 (SSI 2001/207).

Will any sensitive personal information (Special Category Data or information about criminal convictions etc) be processed?

No.

If so, why is it lawful for the Council to process this information?

NA

Will this information be shared?

Information will be shared internally with other Perth and Kinross Council departments including Environmental Health, Food Safety, Planning, and Licensing. Externally the information may be passed to relevant National Parks Authorities, NatureScot, the Water



Industry Commission for Scotland, Scottish Water, Crown Estate Scotland, NHS Boards (including Tayside, Fife and Forth Valley but any board if it is necessary to do so), Public Health Scotland, Forestry and Land Scotland, Scottish Forestry, SEPA, Environmental Standards Scotland, Food Standards Scotland, the Drinking Water Quality Regulator, Scottish Fire and Rescue Service, Police Scotland and the Scottish Government.

Additionally, your personal information may be disclosed to third parties if it's necessary for us to do so to verify its accuracy, prevent or detect crime, protect public funds or where required by law. The Council may check information provided by you, or information about you provided by a third party, with other information held by us.

How long will this information be kept for?

Personal information held on Perth and Kinross Council systems in relation to Private Water Supplies will be kept for 15 years. After this it will be deleted.

Personal information rights

Individuals have rights in relation to the information the Council holds about them, including the right to request a copy of their information. You can find out more about your [personal information rights](#) on our website or by contacting the Council's Information Governance Team at the address below.

Data Protection Officer

The Council has a Data Protection Officer who you can contact in the first instance if you have any questions or complaints about how we are processing your personal information.

Please contact by writing to the Data Protection Officer, Perth and Kinross Council, Council Building, 2 High Street, Perth, PH1 5PH, by emailing DataProtection@pkc.gov.uk or by telephoning 01738 475444.

Information Commissioner's Office

If you want to complain about how the Council has processed your information you have the right to contact the [Information Commissioner's Office](#) via their website or by telephoning 0303 123 1113.



Information Governance

If you have any questions about how the Council processes your information, or if you would like a copy of this notice in another language or format, please contact the Information Governance Team:

Information Governance
Legal and Governance Services
2 High Street
Perth
PH1 5PH

Email DataProtection@pkc.gov.uk

Telephone 01738 477933