



# Appealing against our decision on your homeless application or offer of accommodation

## Your Right to Appeal

The Council will send you formal notification of our decision on your homeless application by letter. If you think that the decision we have made is wrong, or if we have offered you accommodation which you feel doesn't meet the needs of you and your household, you have a right to ask us to undertake a review of that decision.

Under the terms of the Housing (Scotland) Act 1987 the Council has a legal duty to review our decision if you ask us to.

## How can I ask for a review?

You have 21 days from the date of your decision letter (or offer of accommodation) to ask us for a review. You can ask for a review using this form. You can submit this form electronically by clicking on the 'submit by Email' button at the top of this page, or print the form and submit it hard copy to the Homeless Operations Manager, Housing Advice Centre, 10-16 York Place, PERTH PH2 8EP.

## Appeal Against Decision

### Housing (Scotland) Act 1987 --Section 35A

Homeless Applicant(s)

*(please include full names of all homeless applicants)*

I am representing the above named applicant(s)

*(please enter your name)*

Address

Phone number

I am asking you to review your decision on (please tick appropriate box)

your duties to me

referring me to another council

your offer of accommodation

other

# Your right to appeal continued ...

Reason(s) for appeal

*Please provide as much detail as possible about why you want us to review the decision, and attach any additional information/ evidence in support of your case. This should include why you think our decision was wrong, or why the accommodation we have offered you is not suitable.*

Signature \_\_\_\_\_

Date \_\_\_\_\_

Please note that if you submit this form by email you may be asked to sign a hard copy at a later date.